

## **PERMANENT BUILDING FUND ADVISORY COUNCIL MEETING**

### **Official Minutes, October 4, 2022**

A regular meeting of the Permanent Building Fund Advisory Council (PBFAC) was held on this date in Boise, Idaho.

The October 4, 2022 meeting was called to order by Mr. Dale Reynolds at 9:00 a.m. in the West Conference Room, Joe R. Williams Building, 700 West State Street, in conjunction with Zoom virtual conferencing in Boise, Idaho.

#### **Council Members Present:**

Mr. Dale Reynolds, Chair  
Mr. Dee Jameson, Vice Chair  
Senator Steven Vick

#### **Department of Administration and Division of Public Works Staff Present:**

Mr. Keith Reynolds, Director, Department of Administration  
Mr. Pat Donaldson, Administrator, Division of Public Works  
Mr. Barry Miller, Deputy Administrator, Division of Public Works  
Ms. Nicole Hanson, Business Operations Specialist, Division of Public Works  
Ms. Peggy Birk, Project Coordinator, Division of Public Works  
Ms. Kelly Berard, Senior Project Manager, Division of Public Works  
Ms. Margie Kennedy, Senior Project Manager, Division of Public Works  
Ms. Elaine Hill, Project Manager, Division of Public Works (Virtual)  
Mr. Gary Groff, Project Manager, Division of Public Works  
Ms. Lindsay Erb, Project Manager, Division of Public Works (Virtual)  
Mr. Martin Santoyo, Project Manager, Division of Public Works (Virtual)  
Ms. Nicole Cecil, Project Manager, Division of Public Works (Virtual)

## **AGENCY PRESENTATIONS FOR FISCAL YEAR 2024 FUNDING**

### **Department of Administration**

Chairman D. Reynolds welcomed Mr. Paul Navarro, Facilities Services Manager, Department of Administration (DOA).

Mr. Navarro provided a brief overview of DOA's 10 A&R Project requests and 5 ADA Project requests (see attached FY24 Request List).

### **Department of Agriculture**

Chairman D. Reynolds welcomed Ms. Stevie Harris, Chief Operating Officer, Idaho State Department of Agriculture (ISDA).

Ms. Harris provided a brief overview of ISDA's 3 A&R Project requests (see attached FY24 Request List).

### **Department of Correction**

Chairman D. Reynolds welcomed Mr. Justin Freeman, Construction Manager, Idaho Department of Correction (IDOC).

Mr. Freeman provided a brief overview of IDOC's 1 Capital Project request, 13 A&R Project requests, and 1 ADA Project request. (See attached FY24 Request List)

### **Department of Health and Welfare**

Chairman D. Reynolds welcomed Ms. Lisa Hettinger, Deputy Director / Chief Financial Officer and Mr. Dan Asbury, Administrative Support Manager, Department of Health and Welfare (DHW).

Ms. Lisa Hettinger provided a brief overview of DHW's facilities and strategic goals. Mr. Asbury provided a brief overview of the DHW's 1 Capital Project request and 19 A&R Project requests (see attached FY24 Request List).

Council discussed the increase in placements in DHW's Patient Treatment Facility, SHS.

### **Idaho State Historical Society**

Chairman D. Reynolds welcomed Ms. Janet Gallimore, Executive Director, Idaho State Historical Society (ISHS).

Ms. Gallimore provided a brief overview of ISHS's 6 A&R Project requests and 2 ADA Project requests (see attached FY24 Request List). Ms. Gallimore also presented 1 future project need for collection storage facility for historical items currently housed at the ITD property.

Council discussed the exhibit spaces of the Assay's Office.

### **Department of Juvenile Corrections**

Chairman D. Reynolds welcomed Mr. Scott Johnson, Deputy Director, Idaho Department of Juvenile Corrections (IDJC).

Mr. Johnson provided a brief overview of IDJC's 1 Capital Project request and 4 A&R Project requests (see attached FY24 Request List).

Council discussed IDJC's Capital Project request.

### **Department of Labor**

Chairman D. Reynolds welcomed Mr. Tom Coles, Facilities Manager, Idaho Department of Labor (IDL).

Mr. Coles provided a brief overview of IDL's 1 A&R Project request (see attached FY24 Request List). Mr. Coles clarified IDL's request was erroneously submitted as a Capital Project request.

### **Department of Lands**

Chairman D. Reynolds welcomed Mr. Chris Tretter, Area Manager, Idaho Department of Lands (IDL).

Mr. Tretter provided a brief overview IDL's 3 A&R Project requests (see attached FY24 Request List).

Council discussed opportunities to work with the City of Deary, Idaho regarding sewer needs for IDL's top FY24 A&R request.

### **Idaho State Liquor Division**

Chairman D. Reynolds welcomed Mr. Jeff Anderson, Director, Department of Liquor (ISLD).

Mr. Anderson provided a brief overview ISLD's 3 A&R Project requests (see attached FY24 Request List).

Council discussed ISLD's request fund their top A&R request for FY23 due to its critical need.

### **[BREAK]**

Recess at 10:08 a.m.; the meeting readjourned at 10:26 a.m.

### **Division of Military**

Chairman D. Reynolds welcomed COL Dennis C. Stitt, Construction and Facilities Management Officer, Division of Military.

COL Stitt provided a brief overview the Military's 7 Capital Project requests and 9 A&R Project requests (see attached FY24 Request List). COL Stitt provided an updated request for the Military's top Capital Project request.

Council discussed the updated request for additional funding for DPW Project No. 21336, the Military's top Capital Project request.

### **Division of Military – Public Safety Communications**

Chairman D. Reynolds welcomed Mr. Vincent Call, Branch Chief, Public Safety Communications (PSC).

Mr. Call provided a brief overview of PSC's 3 Capital Project requests and 3 A&R Project requests (see attached FY24 Request List).

### **Department of Parks and Recreation**

Chairman D. Reynolds welcomed Ms. Susan Buxton, Director, Idaho Department of Parks and Recreation (IDPR).

Ms. Buxton provided a brief overview of IDPR's 6 Capital Project requests, 3 A&R Project requests, and 1 ADA Project request (see attached FY24 Request List).

Council discussed the limited revenue from State Park fees and additional revenue options for IDPR's requests.

### **Idaho State Police**

Chairman D. Reynolds welcomed LT Bill Gardner, Deputy Director and Mr. Marc French, Construction Manager, Idaho State Police (ISP).

LT Gardner and Mr. French provided a brief overview of ISP's 3 Capital Project requests and 3 A&R Project requests (see attached FY24 Request List).

### **Division of Veterans Services**

Chairman D. Reynolds welcomed Mr. Mark Tschampl, Chief Administrator, Idaho Division of Veterans Services (IDVS).

Mr. Tschampl provided a brief overview of IDVS's 2 Capital Project requests, 3 A&R Project requests, and 1 ADA Project requests (see attached FY24 Request List).

Council discussed IDVS's ADA Project request.

### **[BREAK]**

Chairman Reynolds called recess at 11:47 a.m.; the meeting readjoined at 1:00 p.m.

### **State Board of Education**

Chairman D. Reynolds welcomed Mr. Gideon Tolman, Chief Financial Officer, State Board of Education (SBOE).

Mr. Tolman provided a brief introduction to SBOE's 17 Capital Project requests (see attached FY24 Request List).

### **Boise State University**

Chairman D. Reynolds welcomed Dr. Marlene Tromp, President, Boise State University (BSU).

Dr. Tromp provided a brief overview of BSU's 1 Capital Project request, 25 A&R Project requests, and 4 ADA Project requests (see attached FY24 Request List).

### **Idaho State University**

Chairman D. Reynolds welcomed Mr. Kevin Satterlee, President, Idaho State University (ISU).

Mr. Satterlee provided a brief overview of ISU's 1 Capital Project request, 10 A&R Project requests, and 1 ADA Project request (see attached FY24 Request List).

Council applauded ISU on their cooperative efforts with the University of Idaho.

### **University of Idaho**

Chairman D. Reynolds welcomed Mr. Scott Green, President, University of Idaho (UI).

Mr. Green provided a brief overview of UI's 5 Capital Project requests, 30 A&R Project requests, and 6 ADA Project requests (see attached FY24 Request List).

### **Lewis-Clark State College**

Chairman D. Reynolds welcomed Ms. Cynthia Pemberton, President, Lewis-Clark State College (LCSC).

Ms. Pemberton provided a brief overview of LCSC's 5 Capital Project requests and 11 A&R Project requests (see attached FY24 Request List).

Council discussed the coordination between agencies and DPW regarding deferred maintenance requests and FY24 project requests.

### **[BREAK]**

Chairman Reynolds called recess at 2:02 p.m.; the meeting readjourned at 2:15 p.m.

### **North Idaho College**

Chairman D. Reynolds welcomed Ms. Sarah Garcia, Interim Vice President for Finance and Administration, North Idaho College (NIC).

Ms. Garcia provided a brief overview of NIC's 8 A&R Project requests (see attached FY24 Request List).

Council gave kudos to NIC's current Director of Facilities, Garry Stark.

### **College of Eastern Idaho**

Chairman D. Reynolds welcomed Mr. Byron Miles, Vice President for Finance and Administration, and Mr. Greg Horton, Director of Facilities and Operations, College of Eastern Idaho (CEI).

Messrs. Horton and Miles provided a brief overview of CEI's 1 Capital Project request and 8 A&R Project requests (see attached FY24 Request List).

Council discussed CEI's process of accepting a building as a donation and the scope of the cyberdome(?) project.

### **College of Southern Idaho**

Chairman D. Reynolds welcomed Mr. Jeff Harmon, Vice President of Finance and Administration, College of Southern Idaho (CSI).

Mr. Harmon provided a brief overview of CSI's 2 Capital Project requests, 5 A&R Project requests, and 1 ADA Project request (see attached FY24 Request List).

### **College of Western Idaho**

Chairman D. Reynolds welcomed Mr. Gordon Jones, President, College of Western Idaho (CWI).

Mr. Jones provided a brief overview of CWI's 2 Capital Project requests and 6 A&R Project requests (see attached FY24 Request List).

Council discussed plans for CWI's downtown property and potential cooperation with BSU on cyber initiatives.

### **Idaho Educational Services for the Deaf and Blind**

Chairman D. Reynolds welcomed Mr. Guy Jackson, Director of Maintenance, Idaho Educational Services for the Deaf and Blind (IESDB).

Mr. Jackson provided a brief overview of IESDB's 2 Capital Project requests and 2 A&R Project requests (see attached FY24 Request List).

### **Idaho Public Television**

Chairman D. Reynolds welcomed Mr. Jeff Tucker, General Manager, Idaho Public Television (IPTV).

Mr. Tucker provided a brief overview of IPTV's 1 Capital Project request and 4 A&R Project requests (see attached FY24 Request List).

Council discussed the broadcast potential of IPTV's towers.

### **ADJOURNMENT**

Chairman D. Reynolds adjourned the meeting at 3:13 p.m.

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Mr. Dale Reynolds, Chairman

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Ms. Nicole Hanson, Business Operations Specialist