



**STATE OF IDAHO
DIVISION OF PUBLIC WORKS
CHANGE ORDER TO
SERVICE CONTRACT**

DPW Project #:

Change Order #:

Date:

Contractor's Name:

Contractor's Address:

Project Name:

Project Location:

THE CONTRACT IS CHANGED AS FOLLOWS:

PR and/or CCD # (if applicable)	Description of Change	Change in Contract Amount
Original Contract Amount		
Net Change by Previous Change Order(s)		
Total Contract Amount Prior to this Change Order		
Net increase/(decrease) in Contract Amount this Change Order		
Revised Contract Amount		

The time provided for completion in the contract is **increased**, **decreased**, or **unchanged** by _____ calendar days. The revised date of Substantial Completion, therefore, is _____. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

This Change Order constitutes a complete and final resolution of all claims of the contractor for additional time or additional compensation related to or affected by work that is the subject of this Change Order. Without limiting the applicability of other sections, this Change Order is subject to subparagraphs 16.2.3 and 16.2.4 of the Service Contract between Owner and Contractor. No Contract Change Order will be binding upon the State of Idaho or the Division of Public Works until signed by the authorized representative of the Division of Public Works.

RECOMMENDED BY DESIGN PROFESSIONAL (IF APPLICABLE)	Date
ACCEPTED BY SERVICE CONTRACTOR	Date
APPROVED BY DPW FIELD REPRESENTATIVE <input type="checkbox"/> Approved if less than \$10,000 <input type="checkbox"/> Recommended if greater than \$10,000	Date
APPROVED BY DPW PROJECT MANAGER	Date
APPROVED BY SENIOR FIELD REPRESENTATIVE	Date
APPROVED BY ADMINISTRATOR	Date



**STATE OF IDAHO
DIVISION OF PUBLIC WORKS
CHANGE ORDER TO
SERVICE CONTRACT**

DPW Project #:

Change Order #:

Date:

JUSTIFICATION FOR CHANGE:

Large empty area for justification for change.