State of Idaho
Department of Administration
Division of Public Works

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November 23, 2026

REQUEST FOR QUALIFICATIONS (RFQ)

TO: TESTING AND INSPECTION PROFESSIONALS

FROM: Kelly Berard, DPW Administrator
Division of Public Works

SUBJECT: DPW PROJECT NO. 22513
Idaho State Police
Combined Labs
Meridian, Idaho

RFQ submittal packages for furnishing Testing and Inspection Services will be received at:
Division of Public Works (DPW) Boise office
Address: 502 N. 4th Street, Boise ID 83720
Due Date: December 17, 2026
Time: 3:00PM MST

Questions that arise as a result of this Request for Qualifications should only be addressed to the DPW Project Manager:

Project Manager: Brian Boyd
Division of Public Works
502 N. 4th St., Boise ID 83720-0072
Phone: (208) 332-1914
Email: brian.boyd@adm.idaho.gov

Modifications (addenda) to this RFQ, if any, will be posted on the Division of Public Works web page at https://dpw.idaho.gov/professional-services/. It is recommended that responders to this RFQ check this page prior to making their submittal.

DESCRIPTION OF PROJECT

The project is a design and construction of a new combined labs facility located within the Idaho State Police complex located in Meridian ID, on the southeast corner of South Stratford Drive and East Watertower Street. This project builds Phase 1 of an ultimate 3-Phase facility for Idaho State Police Forensics Services. Phase 1 is an approximately 20,000 sf single story building with associated site development, that will house the DNA and Latent Prints laboratories and supporting administration functions.

Construction is currently underway, with substantial completion in April of 2028.

The project construction delivery method is a Construction Manager/General Contractor (CMGC) contract with Hoffman Construction Company of America. The Design Professional team is Lombard Conrad Architects/Smithgroup.

Total project budget is $29,000,000.

REQUIRED SERVICES

The State of Idaho, through DPW, is requesting proposals for Testing and Inspection services.
A total project budget has been established at $29,000,000.00. Note: the Testing and Inspection Firm and Testing and Inspection Firm staff must be within twenty-five (25) miles from the project site.
This budget includes fees, reimbursables, contingencies, testing, and other project related expenses. The construction budget is estimated to be $22,506,619.00.

The successful Testing and Inspection Professional will be required to accept the terms of the Division of Public Works Professional Services Agreement without modifications. The current version can be found at https://dpw.idaho.gov/docs-forms-guides/.

The types of services that may be anticipated are construction testing and inspections. At a minimum, candidates must be able to perform the following services: soils and aggregate tests, subsurface geotechnical investigation reports, soil compaction testing of fill materials, concrete special inspection and quality control, concrete sampling and testing, special masonry inspection, detailed welding inspections, non-destructive examination of welds, high-strength bolting connections, steel fabrication shop inspections, fireproofing inspections, and asphalt paving testing. Services may also include floor flatness testing, floor moisture vapor emission testing, and GPR for locating reinforcing steel. For reference, see attached sheet S0.04.

The ability to execute this work on short notice in a reasonably short time is important. Onsite administration of testing and observation reports is frequently required particularly with the critical timelines that may exist on a project.

The Testing and Inspection Professional will be required to upload all documents to DPW's Owner's web-based project management system, Projectmates. Documents may include, but are not limited to, testing reports and a final Testing and Inspection Report which should include any

unresolved issues, communications, etc.

STATEMENT OF QUALIFICATIONS (SOQ) PROPOSAL CONTENT

Format: To assist evaluation, the SOQ must be formatted similar to the headings listed. The submittals should be clear and concise, following the page length guidelines provided. Pages should be no larger than 8-1/2 x 11 and the font size no smaller than 10 points. If information requested is not addressed in the numerical section or corresponding lettered subsection in which it is requested, points will NOT be awarded for those criteria. All content should be included in the submittal. No external means of information (i.e. brochures or QR codes) will be considered.

A. Cover Sheet: Include one (1) single-sided page with only the following information (no photos):

1. Prime firm name and the office location that will manage this project.
2. Name and title of the Primary Point of Contact (include no more than one).
    a. Primary Point of Contact phone number (include area code).
    b. Primary Point of Contact email address.
3. Acknowledge Addenda on the Cover Sheet, if applicable.

The Primary Point of Contact provided will be notified of all shortlist rankings (if interviews are required), schedule updates, final rankings, and general Request for Qualification information. Failure to include the specific primary contact information may result in your firm being found non-responsive.

B. General Qualifications: Provide a summary of your general qualifications. Limit to two (2) single-sided pages with the following elements (no photos or resumes).

1. Company Information:
    a. Name, size, age, and general information.
    b. Location of Headquarters.
    c. Location of Office Closest to Project Location.
    d. Type of Business (LLC, Sole Proprietorship, etc.)
2. Special expertise as they relate to this project type:
3. Resources available to meet the project schedule, including how you will handle staffing changes and utilization of temporary or contracted staff.

C. Team Member Qualifications: Provide a description of the team's individual qualifications. Only include members who would be assigned to this project. Limit to half page for each person. (Photos are optional). The following information should be included for each individual:

1. Name and title.
2. Number of years in current role within their firm.
3. Firm name and home office/location of the individual.

4. Education and training.
5. Brief overview of their responsibilities specific to this project.
6. Brief overview of their experience related to this project.
7. List the staff who are accredited to provide the required services. Provide applicable certifications. At a minimum, the local office/laboratory facility must be ISO 17025 accredited to ASTM E-329 (for soils, concrete, masonry, steel, and fireproofing). At a minimum, inspectors must be International Code Council (ICC) certified for concrete, masonry, and fireproofing, and steel inspectors must be AWS/CWI. Technicians must be American Concrete Institute (ACI) Grade 1 certified.

D. Project Examples: Provide four (4) examples of relevant past projects, in which construction has been completed within the last five (5) years. Projects should be similar in size and budget as this project. Limit each project to one (1) single-sided page. List the following information for each project:

1. Project data including name, address, overall square footage, project construction cost, schedule, substantial completion date, and construction delivery method.
2. Project description.
3. Photograph(s) of the completed project.
4. Team member names, titles, and firm name.
5. Team member names, titles, and firm name. Provide and asterisk (*) if the individual is listed under "Team Member Qualifications" in the section above.
6. References; include the owner's name, phone number and email.
7. Projects should include elements as listed in the **DESCRIPTION OF PROJECT**. Clearly list the requirements that each project complies with in your submittal.

E. Technical Approach to Project: Describe your team's approach for the following items. Provide specific examples to substantiate your response. Limit to five (5) single-side pages (no photos).

1. Understanding of DPW's processes, as outlined in **REQUIRED SERVICES**.
2. Understanding of the project scope and individual program needs, as outlined in the **DESCRIPTION OF PROJECT**.
3. Understanding of the Agency and the project site.
4. Describe your team's responsiveness and experience working with a contractors.
5. Explain your approach during site visits.
6. Describe communication tools, including verbal and written.

SUBMITTAL

Submit three (5) printed copies of the submittal 8-1/2 x 11 format; one (1) USB drive containing a PDF of the submittal.

EVALUATION, FINAL RANKING, INTERVIEW PROCESS

A Selection Committee consisting of two (2) people from DPW, two (2) people from the Agency, and an independent reviewer will rank the teams deemed to be the most highly qualified to perform the required services. The initial ranking criteria will be weighted as indicated below and used to determine the teams selected for an interview, if deemed necessary. Interviews will not be held if the gap in points between the top-ranked team and the subsequent team(s) exceeds the allowable interview points. If interviews are conducted, the teams invited for an interview may be given content in the interview invitation. The remaining points will be awarded for the interview. If interviews are not conducted, then scores will be final based on the (Statement of Qualifications) SOQ only.

The Selection Committee may choose to interview any, all, or none of the respondents as may be in the best interest of the State. The names of all firms that submitted SOQ's and the names of firms, if any, selected for interviews shall be public information. At the conclusion of the selection process, all documentation will become public information. Firms not selected will be notified in writing after the conclusion of the selection process.

Initial Ranking, Written Point Scoring		
	Criteria	Maximum Possible Points
A	Format / Cover Sheet	5
B	General Qualifications	10
C	Team Member Qualifications	15
D	Project Examples	15
E	Technical Approach	25
Written Total		**70**
Presentation – Interview Point Scoring		
Criteria To Be Determined After SOQs Are Reviewed		Maximum Possible Points
Interview Total		**30**

PROPOSED DATES:

Receive SOQ Submittals	December 17, 2026
Oral Interviews	Week of January 11, 2027 (if needed)
PBFAC Selection Approval	February, 2027
Negotiate Contract	February, 2027

SELECTION AND AWARD

Based on the results of the Statement of Qualifications and, if applicable, interviews, DPW will recommend a course of action to the Permanent Building Fund Advisory Council (PBFAC) at their next regularly scheduled meeting. If recommended, a notice of intent to negotiate will be issued by DPW. However, final award is contingent upon the successful negotiation of an Agreement.

Submittal contents may be incorporated in a legal contract or agreement. Proposers should be aware that methods and procedures proposed could become contractual obligations. The successful firm will be required to sign an agreement including the State's standard terms, including a requirement to carry and maintain a minimum of $1,000,000 professional liability insurance coverage. The State reserves the right to reject any or all proposals received as a result of this request.

PROVISIONS

1. The Testing and Inspection firm will receive general instructions through the State. A Project Manager from DPW has been assigned to serve as project manager and liaison between the Department of Administration, Agency, and the Testing and Inspection firm.

2. The Testing and Inspection firm shall warrant the following: not knowingly hire or engage any illegal aliens or persons not authorized to work in the United States as required by Title 67, Chapter 79, Idaho Code. The Testing and Inspection firm shall take steps to verify that it does not hire or engage any illegal aliens or persons not authorized to work in the United States; and that any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and shall be cause for the imposition of monetary penalties and/or termination of any Contract resulting from this RFQ.

3. DPW reserves the right to investigate the Testing and Inspection team and/or Consultants' financial responsibility and past project performance. Unfavorable responses regarding financial statements, bank references, interviews with past consultants, employees, creditors, past or current litigation, or design professionals and/or consultants that were the cause of improperly managing a DPW project in the past seven years are grounds for rejection of RFQ submittal.

4. Submittal contents may be incorporated into a legal contract or agreement. Proposers should be aware that methods and procedures submitted could become contractual obligations.

5. The State reserves the right to reject any or all proposals received for this RFQ.

6. The State may also negotiate separately with any source in any manner necessary to serve the best interests of the State of Idaho. Awards will be made on the basis of submittals

resulting from this request and subsequent interviews and associated ranking criteria noted above.

7. At the time of submittal, the Testing and Inspection professional and all their consultants shall be licensed in the State of Idaho for their specific discipline.

8. Funding for the project is from the State. The Division of Public Works (DPW) will administer the project according to the terms and conditions of the award, State laws and guidelines.

ATTACHMENTS

1. Structural Engineering Sheet S0.04 'Special Inspection Tables'.

End DPW Project #22513 Testing and Inspection RFQ

2018 IBC SPECIAL INSPECTION TABLES

IBC 2018 - Section	IBC 2018 - Task	IBC 2018 - Inspection Type	IBC 2018 - Description
INSPECTION DEFINITIONS			
Periodic	Perform of test tasks for each one (1) Technician or Skilled Craftsman and visited verification		
Observe	Observe these items on a random basis during the course of each work day to make that applicable requirements of the work are being met. Specimens need not be obtained during these inspections at construction work.		
Document	Document, with a report that the work has been performed in accordance with the contract documents. This is in addition to any other reports required in the form a inspection cycle specifications		
Continuous	The full time observation of work requiring special inspection by an approved special inspector who is in the area where the work is being performed		
Periodic	The performance of intermittent observations of work requiring special inspection by an approved special inspector and is present in the area where the work has been or is being performed and at the completion of the work		
	STRUCTURAL - STEEL - WELDING SECTION		
STEEL INSPECTION PRIOR TO WELDING - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Table E.M1.a.1			
1	Verify that the welding procedures spec'ifications (WPS) is available	Perform	
2	Verify manufacturer certifications for the welding consumables are available	Perform	
3	Verify material identification	Perform	Type and Grade
4	Weld joint identification system	Perform	
5	Fit-up of groove welds (including joint geometry)	Observe	• Joint preparation • Dimensions (alignment, gaps at root) • Cleanliness (condition of steel surfaces) • Backing (type and fit (if applicable)) • Backgouging (if applicable)
6	Configuration and fit of access holes	Observe	
7	Fit-up of fillet welds	Observe	• Dimensions (alignment, gaps at root) • Cleanliness (condition of steel surfaces) • Tacking (tack welder qualifications)
STEEL INSPECTION DURING WELDING - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16 Table E.M1.a.2			
8	Use of qualified welders	Perform	Welding by welders, welding operators, and tack welders shall be qualified in accordance with applicable requirements
9	Control and handling of welding consumables	Observe	• Packaging • Exposure control (atmospheric exposure limits)
10	No welding over cracked tack welds	Observe	
11	Environmental conditions	Observe	• Wind speed within limits • Precipitation and temperature
12	Welding procedures specification followed	Observe	• Settings on welding equipment • Travel speed • Selected welding materials • Shielding gas type • Preheat applied • Interpass temperature maintained (min. / max.) • Proper position (F, V, H, OH) • Intermix of filler metals avoided
13	Welding techniques	Observe	• Interpass and final cleaning • Each pass is within profile limitations • Each pass meets quality requirements
STEEL INSPECTION AFTER WELDING - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Table E.M4.a.3			
14	Weld Cleaned	Observe	
15	Size, length, and location of all welds	Perform	Size, length, and location of all welds conform to the requirements of the approved drawings
16	Weld by weld visual acceptance criteria	Perform and Document	• Crack prohibition • Weld profiles • Weld size • Undercut • Porosity
17	Arc strikes	Perform	
18	k-area	Perform	When welding of doubler plates, continuity plates, or k-area has been performed in the k-area visually inspect the weld surface for cracks
19	Backing removed, and tabs removed and finished, and weld ends ground where required	Perform	
20	Repair activities	Perform and Document	
21	Document acceptance or rejection of welded joint or member	Perform	
	STRUCTURAL - STEEL - BOLTING SECTION		
STEEL INSPECTION BOLTS PRIOR TO INSTALLATION - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Table E.M3.a.1			
1	Manufacturer's certificate are available for bolted materials	Perform	
2	Fasteners marked in accordance with ASTM requirements	Observe	
3	Proper fastening selected for joint detail (grade, type, bolt length if threads are to be excluded from shear plane)	Observe	
4	Proper bolting procedure selected for joint detail	Observe	
5	Connection elements, including appropriate faying surface condition and hole preparation, if specified, meet applicable requirements	Observe	
6	Proper storage provided for bolts, nuts, washers, and other fastener components	Observe	
STEEL INSPECTION BOLTS DURING BOLTING - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Table E.M3.a.2			
7	Fasteners assembled in all available orientation (e.g. bolt or all thread and washers (if required) per manufacturer recommendations)	Observe	
8	Joint brought to the snug-tight condition prior to pretensioning operation	Observe	
9	Fasteners pretensioned not turned by the method prevented from rotating	Observe	
10	Bolts are pretensioned in accordance with RCSC Specification, progressing systematically from the most rigid point toward the free edges	Observe	
STEEL INSPECTION BOLTS AFTER BOLTING - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Table E.M3.a.3			
11	Document acceptance or rejection of all bolted connections	Document	
	STRUCTURAL - STEEL - NON-DESTRUCTIVE TESTING		
NON-DESTRUCTIVE TESTING OF WELDED JOINTS - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Section N5.5			
1	Use of qualified non-destructive testing personnel	Perform	Visual weld inspection and non-destructive testing (NDT) shall be conducted by personnel qualified in accordance with AWS B1.8 clause 7.2
2	CJP groove welds	Observe	NOTE: CJP welds denote this refer / section D (Sc-ENHC PROHIBITIVE SHEAR) is checked) Dye penetrant testing (DT) and ultrasonic testing (UT) shall be performed on 25% of CJP groove welds for material greater than 5/16" (8mm) thick. Testing shall not be required for 1/2in. if greater than 5/8 of weld's tested have unacceptable defects
3	Welded joints subject to fatigue	Observe	Dye penetrant testing (DT) and ultrasonic testing (UT) shall be performed on 100% of all web and weld/fillet connections subject to fatigue
4	Weld tab removal sites	Observe	At the end of joints where weld tabs have been removed, magnetic particle testing of all the weld metal, on the same basis the original joints received (MT)
	STRUCTURAL - STEEL - AISC 341 REQUIREMENTS (SEISMIC PROVISIONS) SECTION		
	STRUCTURAL - STEEL - COMPOSITE CONSTRUCTION		
COMPOSITE CONSTRUCTION PRIOR TO PLACING CONCRETE - Verify the following are in compliance with IBC 1705.2.1, AISC 360-16, Table N4.1, AISC 341-16 Table 29.1			
1	Placement and installation for stud material, size, and spacing	Perform	
2	Material and thickness of reinforcing steel (Type / Grade)	Perform	
3	Determination of carbon equivalent for reinforcing steel other than ASTM A706	Observe	
4	Proper reinforcing steel size, spacing, placement, support, and anchorage	Observe	
5	Reinforcing steel has been tied and supported as required	Observe	
	STRUCTURAL - STEEL - OTHER INSPECTIONS		
OTHER STEEL INSPECTIONS - Verify the following are in compliance with IBC 1705.2.1, AISC 341-16, Tables J8.1 and J10.1			
1	Anchor rods and other embedments supporting structural steel	Perform	Verify the diameter, grade, type, and length of the anchor rod or embedded item, and the extent or depth of embedment prior to placement of concrete
2	Fabricated steel or welded steel items	Observe	Verify compliance with the details shown on the construction documents, such as piece, adherence, member locations, and proper application of joint details at each connection
3	Reduced beam sections (RBS) where F.I occurs	Document	• Contour and finish • Dimensional tolerances
4	Protected joints	Document	Removal or unapproved attachments made by fabricator or erector
	STRUCTURAL - COLD-FORMED METAL DECK - PLACEMENT SECTION		
METAL DECK ACTIVITY - PRIOR TO DECK PLACEMENT - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017, Appendix 4, Table 1.1			
1	Verify compliance of materials (thick and all deck accessories) with construction documents, including profiles, material properties, and base metal thickness	Perform	
2	Document acceptance or rejection of deck and deck accessories	Document	

2018 IBC SPECIAL INSPECTION TABLES

IBC 2018 - Section	IBC 2018 - Title	IBC 2018 - Inspection Type	IBC 2018 - Description
METAL DECK INSPECTION DURING DECK PLACEMENT - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017 Appendix 1, Table 1.2			
3	Verify compliance of deck and all deck accessories with construction documents	Perform	
4	Verify deck material is appropriate for the end condition/bearing shall comply with the manufacturer documents	Perform	
5	Document welding work in inspection of installation, in deck and deck accessories	Document	
METAL DECK INSPECTION AFTER DECK PLACEMENT - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017 Appendix 1, Table 1.3			
6	Welding procedure specification (WPS) is available	Perform	
7	Manufacturer certifications for welding consumables available	Observe	
8	Material identification (type / grade)	Observe	
9	Check welding equipment	Document	
	STRUCTURAL - COLD-FORMED METAL DECK - WELDING SECTION		
METAL DECK INSPECTION DURING WELDING - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017 Appendix 1, Table 1.4			
1	Use of qualified welders	Observe	
2	Control and handling of welding consumables	Observe	
3	Environmental conditions (wind speed, moisture, temperature)	Observe	
4	Weld sequence	Observe	
METAL DECK INSPECTION AFTER WELDING - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017 Appendix 1, Table 1.5			
5	Verify size and number of welds, including support, side-lap, and perimeter welds	Perform	
6	Weld by weld visual acceptance criteria	Perform	
7	Verify repair activities	Perform	
8	Document acceptance or rejection of welds	Document	
	STRUCTURAL - COLD-FORMED METAL DECK - FASTENING SECTION		
METAL DECK INSPECTION BEFORE MECHANICAL FASTENING - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017 Appendix 1 Table 1.6			
1	Manufacturer installation manual are available for mechanical fasteners	Observe	
2	Proper tools available for fastener installation	Observe	
METAL DECK INSPECTION DURING MECHANICAL FASTENING - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017, Appendix 1 Table 1.7			
1	Fasteners are positioned as required	Observe	
2	Fasteners are installed in accordance with manufacturer's instructions	Observe	
METAL DECK INSPECTION BEFORE MECHANICAL FASTENING - Verify the following are in compliance with IBC 1705.2.2.1.1, SDI-DA/QC-2017 Appendix 1 Table 1.8			
1	Check spacing, type, and installation of support fasteners	Perform	
2	Check spacing, type, and installation of side-lap fasteners	Perform	
3	Check spacing, type, and installation of perimeter fasteners	Perform	
4	Verify repair activities	Perform	
5	Document acceptance or rejection of mechanical fasteners	Document	
	STRUCTURAL - OPEN-WEB STEEL JOISTS SECTION		
OPEN-WEB STEEL JOIST AND JOIST GIRDERS - Verify the following are in compliance with SJI specification Section 2201.1 and IBC Table 1705.2.3			
1	Installation of seats, welds, end joists, and cross-joists	Periodic	• End connections - welded or bolted • Bridging - horizontal and diagonal
	STRUCTURAL - CONCRETE CONSTRUCTION SECTION		
FORMWORK CONSTRUCTION, INCLUDING FOR COMPOSITE DECK - Verify the following are in compliance with IBC Table 1705.3 (ACI 318 references listed in IBC Table)			
1	Inspect reinforcement and prestressing tendons	Periodic	Verify prior to placing in molds or at reinforcing is of specified type, grade, and size, that it is free of oil, dirt, and unacceptable rust, that it is located and spaced properly, that splices, bends, ties, stirrups, and supplementary reinforcement are adequate and of a type that maintains position and shape are provided, and that mechanical connections are installed per the manufacturer's instruction and/or evaluation report
2	Reinforcing bar welding	• Periodic • Periodic • Continuous	(a) Verify weldability of reinforcing bars other than ASTM A 706, (b) Inspect single-pass fillet welds, maximum 5/16", • and multiple-pass fillet welds per AWS D1.4; (c) Visually inspect all other welds in accordance with AWS D1.4
3	Inspect anchors cast in concrete	Periodic	Verify prior to placing concrete that cast-in-place anchors and pre-installed drilled anchors have proper embedment, spacing, and edge distance
4	Inspect post-installed anchors in hardened concrete members	• Continuous and Document • Periodic	(a) Adhesive anchors installed in horizontally or upward-inclined orientations to resist sustained tension shall be tested in accordance with ACI 355.4, (b) Mechanical anchors and adhesive anchors not defined in 4a
5	Verify use of required mix design	Periodic	Verify that all mixes used comply with the approved construction documents
6	Prior to concrete placement, fabricate specimens for strength tests, perform slump and air content tests, and inspect the concrete in the fresh state per the tolerance of the concrete	Continuous	As the time limit for concrete is sampled to fabricate specimens for strength tests, perform slump and air content tests, and inspect the concrete in the fresh state per the tolerance of the concrete
7	Inspect concrete and shotcrete placement for proper application techniques	Continuous	Verify proper application techniques are used during concrete conveyance and placement to avoid segregation or contamination. Verify that concrete is properly consolidated
8	Verify maintenance of specified curing temperature and technique	Periodic	Verify curing temperature and time requirements are met per approved construction documents
13	Inspect formwork for shape, location, and dimensions of the concrete member being formed	Periodic	Verify that formwork is adequately braced to prevent movement or settlement before, during, and after concrete placement. Verify that previously placed concrete is adequately cleaned and that forms are adequately coated with release agent before placing fresh concrete
	STRUCTURAL - MASONRY CONSTRUCTION SECTION		
MASONRY PREINSPECTION - Verify the following are in compliance at least of minimum level with IBC 1705.4 (TMS 602-16 Specification Table 3.6.4 Quality Assurance Level 2)			
1a	Prior to construction, verification of compliance of submittals	Perform	
1b	Prior to construction, verification of the qualifications of the AAC masonry which specifically submitted by the mfg	Perform	
1c	During masonry construction, verification of quality f the and should during tasks (1) when self-consolidated grout is introduced to the grouted area	Perform	
2a	Preparation of site prepared mortar	Periodic	
2c	Grade, type, and size of reinforcement, connectors, anchor ages	Periodic	
2d	Placement of the bed mortar for AAC masonry	• Continuous • Periodic	Continuous for the first 5000 square feet only (450 square meters) Periodic thereafter
2e	Grout space	Periodic	
2f	Placement of reinforcement and connectors and anchor bolts	Periodic	
2g	Materials and proportions with the approved submittals	Periodic	
4a	Placement of masonry units and mortar joints construction	Periodic	
4c	Size and location of all structural members	Periodic	
4e	Type, size, and location of anchors, including other details of anchorage of masonry to structural members, frames, and other construction	Periodic	
4g	Welding of reinforcement	Continuous	
4l	Prior to grout construction, and protection of masonry during cold weather (temperature below 40°F or 4°C), or hot weather (temperature above 90°F (32.2°C))	Periodic	
4n	Placement of AAC masonry units and construction of thin-bed mortar joints	• Continuous • Periodic	Continuous for the first 5000 square feet (465 square meters) of AAC masonry. Periodic thereafter
5	Observe preparation of grout specimens, mortar specimens, and re-grouts	Periodic	
6	Inspect each wet prior installed or masonry members	• Continuous and Document • Periodic	(a) Adhesive anchors installed in horizontally or upward-inclined orientations to resist sustained tension shall be tested in accordance with ACI 355.4, (b) Mechanical anchors and adhesive anchors
	GEOTECHNICAL - SOILS INSPECTION SECTION		
SOILS INSPECTION - Verify the following are in compliance with IBC Table 1705.6			
1	Materials below shallow foundations are adequate to achieve the design bearing capacity	Periodic	
2	Excavations are adequate to prevent depth and size (adequate proper material)	Periodic	
3	Perform classification and testing of compacted fill materials	Periodic	
4	Verify use of proper materials, densities and lift thicknesses during placement and compaction of compacted fill	Continuous	
5	Prior to placement of compacted fill, inspect subgrade and verify that adequate prepared properly	Periodic	During fill placement, the special inspector shall verify that proper materials and procedures are used in accordance with the provisions of the approved geotechnical report

QUALITY ASSURANCE AND SPECIAL INSPECTION

1 Quality Assurance for Seismic Resistance
- A Special inspection in accordance with the requirements of IBC section 1704, 1705 and structural testing in accordance with the requirements of IBC section 1705.12 shall be required for
- B All seismic force resisting systems shown in elevation
- C Designated seismic force resisting systems detailed by SFRS on plan or detail
- D NOTE: Testing seismic force resisting systems identified on plans or detail by SFRS shall require structural engineer of record be performed by a qualified third party, inspections and testing agency in accordance with IBC section 1709.1, any deficiencies or discrepancies from that shown on the structural drawings shall be reported to the engineer of record
- E The type and frequency of special inspection, structural testing and subsequent reporting conforming to the requirements of IBC section 1704 and 1705 shall be submitted by the inspection and testing agencies to the architect/structural engineer for approval
- F Structural observations and subsequent reporting of general conformance to the structural drawings shall be performed periodically by the engineer-in-responsible charge at the other disciplines or other specifically required by the building official

2 Quality Assurance for General Construction
- A Testing Laboratory Retained by owner and said laboratory to Architect/Structural Engineer and governing code authority to perform required tests and inspections of the contents and applicable parts
- B Material Certification Submit laboratory test reports certifying materials are of identifiable origin and to meet design requirements. Testing laboratory shall perform tests as directed by Architect/Structural Engineer. Contractor shall pay testing laboratory for costs related to tests and inspections of unidentified materials or materials furnished without laboratory test reports, materials found not conforming after initial tests and inspections, or materials replacing deficient materials
- C Special inspection in accordance with the requirements of IBC section 1704 and 1705 shall be required for items indicated on special inspection tables on this sheet

LOMBARD CONRAD ARCHITECTS

SMITHGROUP

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STAMP

PRELIMINARY NOT FOR CONSTRUCTION

This document is preliminary in nature and is not a final, signed and sealed document

ISP/DPW PROJECT # 22513

IDAHO STATE POLICE FORENSIC SERVICES

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NO.	DATE	DESCRIPTION

JOB NO 23019.01
DATE 03.03.2026
DRAWN BY JD / GV
CHECKED BY CH

PHASE 80% CONSTRUCTION DOCUMENTS

SPECIAL INSPECTION TABLES

SHEET NO

S0.04

Project Name	ISP Combined Labs	**Evaluator No.**	
DPW #	22513		
Testing & Inspections Team:		**Total Score:**	0

Proposal Evaluation

Topic / Description	Criteria	Point Range	Points Awarded	Page Reference	Comments
A. Cover Sheet					
Note: Testing and Inspection Firm and Testing and Inspection Firm staff must be within twenty-five (25) miles from the project site. 1.Prime firm name and the office location that will manage this project. 2.Name and title of the Primary Point of Contact (include no more than one). a.Primary Point of Contact phone number (include area code). b.Primary Point of Contact email address. 3.Acknowledge Addenda on the Cover Sheet, if applicable.	Basic Qualifications	0-4			
	Acknowledge addenda	1			
		Total Section	0		
B. General Qualifications					
2 page single sided limit. 1.Company Information: a.Name, size, age, and general information. b.Location/address. c.Type of Business (LLC, Sole Proprietorship, etc.) 2.Special expertise as they relate to this project type. 3.Resources available to meet the project schedule, including how you will handle staffing changes and utilization of temporary or contracted staff.		0-10			

Topic / Description	Criteria	Point Range	Points Awarded	Page Reference	Comments
		Total Section	0		
C. Team Member Qualifications					
Provide a description of the team's individual qualifications. Only include members who would be assigned to this project. Limit to half page for each person. (Photos are optional) 1.Name and title. 2.Number of years in current role within their firm. 3.Firm name and home office/location of the individual. 4.Education and training. 5.Brief overview of their responsibilities specific to this project. 6.Brief overview of their experience related to this project. 7.List the staff who are accredited to provide the required services. Provide applicable certifications. At a minimum, the local office/laboratory facility must be ISO 17025 accredited to ASTM E-329 (for soils, concrete, masonry, steel, and fireproofing). At a minimum, inspectors must be International Code Council (ICC) certified for concrete, masonry, and fireproofing, and steel inspectors must be AWS/CWI. Technicians must be American Concrete Institute (ACI) Grade 1 certified.		0-15 Total Section	0		
D. Project Examples					

Topic / Description	Criteria	Point Range	Points Awarded	Page Reference	Comments
Four examples in past five years, similar in size and budget. Limit each example to one single sided page. 1.Project data including name, address, overall square footage, project construction cost, schedule, substantial completion date, and construction delivery method. 2.Project description. 3.Photograph(s) of the completed project. 4.Team member names, titles, and firm name. 5.Team member names, titles, and firm name. Provide and asterisk (*) if the individual is listed under "Team Member Qualifications" in the section above. 6.References; include the owner's name, phone number and email. 7.Projects should include elements as listed in the DESCRIPTION OF PROJECT. Clearly list the requirements that each project complies with in your submittal.		0-15			
		Total Section	0		

E. Technical Approach

Topic / Description	Criteria	Point Range	Points Awarded	Page Reference	Comments
Limit to five (5) single-side pages (no photos). 1.Understanding of DPW's processes, as outlined in REQUIRED SERVICES. 2.Understanding of the project scope and individual program needs, as outlined in the DESCRIPTION OF PROJECT. 3.Understanding of the Agency and the project site. 4.Explain your approach during site visits. 5.Describe communication tools, including verbal and written.		0-25			
		Total Section			