

PERMANENT BUILDING FUND ADVISORY COUNCIL MEETING

Official Minutes, February 19, 2026

A regular meeting of the Permanent Building Fund Advisory Council (PBFAC) was held on this date in Boise, Idaho.

The February 19, 2026 meeting was called to order by Vice Chair Mr. David Bills at 1:33p.m. in the West Conference Room, Joe R. Williams Building, 700 West State Street, in conjunction with Zoom virtual conferencing in Boise, Idaho.

Council Members Present:

Mr. Clint Shiflet, Chairman (Virtual)
Mr. David Bills, Vice Chairman
Representative Mark Sauter
Senator Dave Lent (Virtual)
Ms. Bonnie Layton

Department of Administration and Division of Public Works Staff Present:

Mr. Steve Bailey, Director, Department of Administration
Ms. Glenda Smith, Chief Financial Officer, Department of Administration
Mr. Steve Walker, Deputy Director, Department of Administration
Ms. Kelly Berard, Administrator, Division of Public Works
Ms. Wynter Bell, Management Assistant, Division of Public Works
Ms. Peggy Birk, Senior Project Coordinator, Division of Public Works
Ms. Margie Kennedy, Senior Project Manager, Division of Public Works (Virtual)
Ms. Nicole Cecil, Senior Project Manager, Division of Public Works (Virtual)
Mr. Brian Boyd, Senior Project Manager, Division of Public Works
Ms. Elaine Hill, Project Manager, Division of Public Works (Virtual)
Mr. Darius Elison, Project Manager, Division of Public Works
Ms. Nicole Gallaher, Project Manager, Division of Public Works
Mr. Martin Santoyo, Project Manager, Division of Public Works
Ms. Melissa VanSlochteren, Project Manager, Division of Public Works (Virtual)

AMENDED AGENDA

MOTION: REPRESENTATIVE SAUTER MOVED COUNCIL TO APPROVE THE AMENDED AGENDA FOR FEBRUARY 19, 2026, AS WRITTEN. Council passed the motion.

FY 2027 PERMANENT BUILDING FUND – ADJUSTMENTS / REVENUE & EXPENSES

Reallocation of remaining Alteration & Repair, ADA and Asbestos project balances

This request reallocates unused and unencumbered appropriation balances from closed Alteration & Repair, ADA and Asbestos projects from FY20, FY21 and FY22. The value of these balances are \$1,390,000.

Council discussed the factors contributing to the revised budget.

MOTION: REPRESENTATIVE SAUTER MOVED COUNCIL APPROVE THE REALLOCATION OF REMAINING ALTERATION & REPAIR, ADA AND ASBESTOS PROJECT BALANCES AS OUTLINED FEBRUARY 19, 2026. Council passed the motion.

Reallocation of Permanent Building Funds from cancelled Capital projects

This request reallocates unused and unencumbered appropriation balances from six (6) cancelled Capital projects in the amount of \$33,745,527. These projects include:

1. 20072 IDOC Lewiston Reentry Ctr.	\$10,189,447
2. 21016 Adm-Carnegie Purchase	\$2,296,800
3. 22234-ISU-Pedestrian Crossing	\$2,912,707
4. 24531-DJC-Facility Addition	\$6,171,573
5. 25006 Adm-Carnegie	\$2,200,000
6. 24510 ISP Lewiston Fac.	\$9,975,000

Council discussed how the budget presented in November has been modified. These modifications are being brought to the council for review and approval once again.

MOTION: MS. LAYTON MOVED COUNCIL APPROVE THE REALLOCATION OF PERMANENT BUILDING FUNDS FROM CANCELLED CAPITAL PROJECTS, AS OUTLINED FEBRUARY 19, 2026. Council passed the motion.

Reallocation of Interest from Budget Stabilization Fund and Permanent Building Fund

In an effort to help balance the state budget, the Governor's FY 2027 recommendation includes transferring interest from the Budget Stabilization Fund in the amount of \$34,345,156 and interest from the Permanent Building Fund in the amount of \$14,225,709 be reallocated as identified in the FY 2027 Capital Budget for the Permanent Building Fund.

Council discussion ensued regarding the following:

- The total transfer amount and how frequent these transfers are expected for the Permanent Building Fund in the future.
- Future concerns on maintaining state owned properties if legislature is not going to appropriate enough funds.

MOTION: REPRESENTATIVE SAUTER MOVED COUNCIL ACKNOWLEDGE THE GOVERNOR'S FY 2027 RECOMMENDATION THAT THE INTEREST FROM THE BUDGET STABILIZATION FUND AND THE PERMANENT BUILDING FUND BE REALLOCATED AS OUTLINED FEBRUARY 19, 2026 IN THE APPROXIMATE AMOUNT OF 48.5 MILLION DOLLARS. Council passed the motion.

FY 2027 PERMANENT BUILDING FUND – AMEND PROJECT RECOMMENDATIONS

An error was identified in the FY 2027 Project Recommendations, on the Deferred Maintenance Tab, for the College of Eastern Idaho, submitted to the Council in November 2026. This request corrects the error while maintaining the correct recommended values for this category.

Council discussion clarified the revised project recommendations for the College of Eastern Idaho.

MOTION: SENATOR LENT MOVED COUNCIL APPROVE THE AMENDED FY 2027 DEFERRED MAINTENANCE PROJECT RECOMMENDATIONS AS OUTLINED FEBRUARY 19, 2026. Council passed the motion.

PERMANENT BUILDING FUND ADVISORY COUNCIL – POLICY & PROCEDURES

Discuss Council policies and procedures.

Council discussed favor in continuing to use the previous voting method to operate for the future Permanent Building Fund Advisory Council meetings.

MOTION: REPRESENTATIVE SAUTER MOVED COUNCIL APPROVE EACH COUNCIL MEMBER BE REQUIRED, INCLUDING CHAIRMAN, TO VOTE AT PERMANENT BUILDING FUND ADVISORY COUNCIL MEETINGS PER THE FEBRUARY 19, 2026. Council passed the motion.

Council discussion ensued regarding BSU DPW Project 24190 as follows:

- Council concern with money loss due to canceled contract with CM/GC and the escalation costs.
- Original delivery method of CM/GC approved and contracted in 2024.
- Previous CM/GC completed schematic design phase.
- 30-Day Recovery Plan has been developed pending council approval of the new CM/GC contract.
- The council requested further information regarding:
 - New drafted CM/GC contract.

- Whether the council can change the delivery method for a project.
- CM/GC delivery method and associated fees.
- Previous project's CM/GC contract and payment details.

ADJOURNMENT

The February 19, 2026 PBFAC Meeting adjourned at 2:33p.m.

Mr. David Bills, Vice Chairman

Ms. Wynter Bell, Management Assistant