

PERMANENT BUILDING FUND ADVISORY COUNCIL MEETING

Official Minutes, October 7, 2025

A regular meeting of the Permanent Building Fund Advisory Council (PBFAC) was held on this date in Boise, Idaho.

The October 7, 2025 meeting was called to order by Vice Chairman David Bills at 9:02 a.m. in the Legislative Meeting Room EW40, Capitol Building in conjunction with Zoom virtual conferencing in Boise, Idaho.

Council Members Present:

Mr. Clint Shiflet, Chairman
Mr. David Bills, Vice Chairman
Representative Mark Sauter
Senator Dave Lent
Ms. Bonnie Layton

Department of Administration and Division of Public Works Staff Present:

Mr. Dale Reynolds, Administrator, Division of Public Works
Ms. Kelly Berard, Deputy Administrator, Division of Public Works
Ms. Wynter Bell, Management Assistant, Division of Public Works
Ms. Peggy Birk, Senior Project Coordinator, Division of Public Works
Mr. Brian Boyd, Senior Project Manager, Division of Public Works
Ms. Nicole Cecil, Senior Project Manager, Division of Public Works
Ms. Elaine Hill, Project Manager, Division of Public Works
Ms. Nicole Gallaher, Project Manager, Division of Public Works
Mr. Scott Wesner, State Facilities Manager, Division of Public Works
Mr. Gary Groff, Project Manager, Division of Public Works (Virtual)
Mr. John Parham, Project Manager, Division of Public Works (Virtual)
Ms. Sydnee Weersing, Project Manager, Division of Public Works (Virtual)
Ms. Melissa VanSlochteren, Project Manager, Division of Public Works (Virtual)
Mr. Andrew Gibler, Project Manager, Division of Public Works (Virtual)
Mr. Ken Cook, Field Representative, Division of Public Works (Virtual)

AGENCY PRESENTATIONS FOR FISCAL YEAR 2027 FUNDING

Department of Administration

Vice Chairman D. Bills welcomed Mr. Scott Wesner, Facilities Services Manager, Division of Public Works (DPW), Department of Administration.

Mr. Wesner presented A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Council discussed the location of two Capital Mall buildings, the PTC building and the Borah building. Mr. Wesner also clarified the Borah building ADA project scope includes phase III of design and construction of the second floor.

Department of Agriculture

Vice Chairman D. Bills welcomed Ms. Stevie Harris, Deputy Director, Division of Administration, Department of Agriculture.

Ms. Harris presented Capital and A&R Project requests. (See attached FY27 Request List)

Council discussed a recent security issue in the main building in support of the Department's Capital Project Request to secure the main lobby.

Commission for the Blind and Visually Impaired

Vice Chairman D. Bills welcomed Ms. Beth Cunningham, Administrator, Commission for the Blind and Visually Impaired.

Ms. Kelly Berard presented on behalf of Commission for the Blind and Visually Impaired.

Ms. Cunningham presented A&R and Deferred Building Maintenance Project requests. (See attached FY27 Request List)

Council discussed Deferred Maintenance funds requested in order to continue replacing lighting in the top two floors of the Commission's building.

Department of Correction

Vice Chairman D. Bills welcomed Mr. Justin Freeman, Construction Manager, Department of Correction.

Mr. Freeman presented Capital, A&R, and Deferred Building Maintenance Project requests. (See attached FY27 Request List)

Council discussion ensued as follows:

- Current estimated number of people incarcerated are 9,500 – 10,000 and 1 – 3 percent increase in care each year.
 - Overview of current Department of Correction's Capital Projects.
 - Overview of the funding schedule for DPW projects.
 - Clarified Water Waste Expansion Project funding.
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Department of Health and Welfare

Vice Chairman D. Bills welcomed Mr. Dan Asbury, Bureau Chief, Department of Health and Welfare.

Mr. Asbury presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Council discussion ensued as follows:

- Replacement of doors instead of repairing if engineer recommended.
- Public System will provide fire protection, water, and pressures required for the fire sprinklers.
- Customer-facing services at the Chinden campus.

Additional discussion ensued regarding how the Capital Budget Requests are processed. Administrator D. Reynolds shared an overview of the approval process.

Idaho State Historical Society

Vice Chairman D. Bills welcomed Mr. Dax Chizum, Administrative Support Manager, Idaho State Historical Society.

Mr. Chizum presented A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Council discussed the 1951 Steam Plant building is currently part of the campus that the Historical Society leases to the Idaho Botanical Gardens. It sits right adjacent to their public entryway. They use it for seasonal storage as part of their lease agreement and want to ensure they are safe working in and around the building.

Department of Juvenile Corrections

Vice Chairman D. Bills welcomed Ms. Amy Anderson, Division Administrator & Chief Financial Officer, Department of Juvenile Corrections.

Ms. Anderson presented Capital, A&R, and Deferred Building Maintenance Project requests. (See attached FY27 Request List)

Council discussed the differences between the types of services provided at each CTE programming facility. Additionally, clinical and safety considerations primarily drive housing placement.

Department of Labor

Vice Chairman D. Bills welcomed Tom Coles, Administrative Support Manager, Department of Labor.

Mr. Coles presented A&R Project requests. (See attached FY27 Request List)

Department of Lands

Vice Chairman D. Bills welcomed Mr. Derrick Reeves, Facilities & Fleet Manager, Department of Lands.

Mr. Reeves presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

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The meeting readjourned at 10:52 a.m.

Department of Liquor

Vice Chairman D. Bills welcomed Mr. Ray Homen, Deputy Director for Procurement & Distribution, Department of Liquor.

Mr. Homen presented A&R Project requests. (See attached FY27 Request List)

Council discussed Alteration and Repair #1 project, scope of work, and railroad easement.

Division of Military

Deputy Administrator Ms. K. Berard welcomed COL Dennis G. Furrow, Construction Facility Management Officer, Division of Military.

COL Furrow presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Council discussed location of the Bonneville County Readiness Center east of the privately owned gun range.

Division of Military – Public Safety Communications

Deputy Administrator Ms. K. Berard welcomed Mr. Vincent Call, Branch Chief, Public Safety Communications.

Mr. Call presented Capital Project requests. He states that PSC, while under Military, presents separately due to funding. PSC is a direct funded agency and as a direct funded agency, their primary customers are other agencies. (See attached FY27 Request List)

Council discussed funding for the Snowbank Communication Tower Capital Project Request.

Department of Parks and Recreation

Deputy Administrator Ms. K. Berard welcomed Ms. Susan Buxton, Director, Department of Parks & Recreation.

Ms. Buxton presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Council discussed additional funding options to support the Department's project requests.

Idaho State Police

Deputy Administrator Ms. K. Berard welcomed Colonel William Gardiner, Director, Idaho State Police.

Colonel Gardiner presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Division of Veterans Services

Deputy Administrator Ms. K. Berard welcomed Mr. Mark Tschampl, Administrator, Division of Veterans Services.

Mr. Hagedorn presented Capital, A&R, and Deferred Building Maintenance Project requests. (See attached FY27 Request List)

Council discussed possible solutions previously explored by the Division for the Grant Wall Project Request, however, the solution must meet National Shrine Standards.

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The meeting readjoined at 1:00 p.m. Chairman C. Shiflet joined the meeting.

State Board of Education

Deputy Administrator Ms. K. Berard welcomed Mr. Patrick Coulson, Chief Financial Officer, State Board of Education

Mr. Coulson introduced the Universities. (See attached FY27 Request List)

Idaho State University

Deputy Administrator Ms. K. Berard welcomed Mr. Robert W. Wagner, President, Idaho State University.

Mr. Wagner presented Capital Project requests .Mr. Wagner introduced Brian Sagendorff. He presented A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

University of Idaho

Deputy Administrator Ms. K. Berard welcomed Mr. Scott Green, President, University of Idaho.

Mr. Green presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

Boise State University

Deputy Administrator Ms. K. Berard welcomed Mr. Jeremiah Shinn, Interim President, Boise State University.

Mr. Shinn presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

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The meeting readjoined at 2:00 p.m.

Lewis-Clark State College

Deputy Administrator Ms. K. Berard welcomed Ms. Cynthia Pemberton, President, Lewis-Clark State College.

Ms. Pemberton presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

College of Eastern Idaho

Deputy Administrator Ms. K. Berard welcomed Mr. Trevor Elordi, Vice President of Workforce Training & Operations, College of Eastern Idaho.

Mr. Elordi presented A&R Project requests. (See attached FY27 Request List)

Council discussed possible set-up of infrastructure to support future parking garage and road access to the back part of the campus.

College of Southern Idaho

Deputy Administrator Ms. K. Berard welcomed Mr. Dean Fisher, President, College of Southern Idaho.

Mr. Fisher presented Capital, A&R, Deferred Building Maintenance and ADA Project requests. (See attached FY27 Request List)

College of Western Idaho

Deputy Administrator Ms. K. Berard welcomed Mr. Gordon Jones, President, College of Western Idaho.

Mr. Jones presented Capital, A&R, and Deferred Building Maintenance Project requests. (See attached FY27 Request List)

North Idaho College

Deputy Administrator Ms. K. Berard welcomed Ms. Sarah Garcia, Vice President for Finance and Administration, North Idaho College.

Ms. Garcia presented Capital, A&R, and Deferred Building Maintenance Project requests. (See attached FY27 Request List)

Idaho Educational Services for the Deaf and Blind

Vice Chairman D. Bills welcomed Ms. Paula Mason, Interim Administrator, Idaho Educational Services for the Deaf and Blind.

Mr. Darcy presented A&R Project requests. (See attached FY27 Request List)

ADJOURNMENT

Chairman Clint Shiflet adjourned the meeting at 3:08 p.m.

Mr. Clint Shiflet, Chairman

Ms. Wynter Bell, Management Assistant