



Division of Public Works
Idaho Department of Administration
<https://dpw.idaho.gov/>

ADDENDUM NO. 001

DATE: September 19, 2025

OWNER: Division of Public Works
502 N. 4th Street
Boise, ID 83702

PROJECT: **DPW PROJECT NO. 25195 – Design Professional RFQ**
Albertsons Library Renovation
Boise State University (BSU)
Boise, Idaho

NO. OF PAGES: 3

NOTICE TO ALL RESPONDERS

You are hereby notified of the following clarifications of and/or revisions to the Request for Qualifications for the project referenced above.

THIS ADDENDUM is hereby made a part of the project requirements and contract documents for referenced project. Submissions are required to acknowledge addendum No.001 on the cover sheet.

ITEM NO.

1. ***Section C. Team Profile & Specific Qualifications:***

- a. **Requirement:** the section is limited to half page for a team summary, including a narrative paragraph and team summary table. Team member specific qualifications to be limited to a half page per team member. Overall section page count is 3.5 pages.
- b. **Clarification:** Team summary should be limited to a total of one single sided page. Providing a half page for the narrative paragraph, and a half page for the team summary table. This changes the total page count from 3.5 pages to 4 pages.
- c. **Revised Excerpt:**

C. Team Profile & Specific Qualifications – 29.5 points

Limit to four (4) single-sided pages

1. Team Summary

~~*Limit to half (.5) page*~~

a. Narrative Paragraph

Limit to half (.5) page

Provide a brief narrative describing why this team is uniquely qualified for this renovation project at Boise State University. Highlight what sets your team apart from others, including any specialized experience, innovative approaches, or collaborative strengths. Explain why your team has a particular interest in this project and how that interest aligns with the goals of this project.

b. Team Summary Table

Limit to half (.5) page

Include a table listing the following information for each of the six (6) required team members: Architect, Interior Designer, Mechanical Engineer, Electrical Engineer, Structural Engineer, Project Manager.

| Name | Firm | Role | Idaho License # | % of Project Contribution |
|------|------|------|-----------------|---------------------------|
| | | | | |

2. **Section F. Format:**

- a. **Requirement:** To ensure a smooth evaluation process, format your submittal using the Section Headings provided. Keep responses clear and concise, adhering to the specified page limits.
- b. **Clarification:** Page limit table added for clarification.
- c. **Revised Excerpt:**

| F. Format – 1.5 points To ensure a smooth evaluation process, format your submittal using the provided Section Headings. Keep responses clear and concise, adhering to the specified page limits. | | |
|---|--|-------------|
| Section | Criteria | Page Limits |
| A | Cover Sheet | 1 Page |
| B | Firm Profile & Basic Qualification | 1 Page |
| C | Team Profile & Specific Qualifications Narrative Paragraph = .5 Page Team Summary Table = .5 Page Team Member Specific Qualifications = .5 page / team member | 4 Pages |
| D | Project Examples | 6 Pages |
| E | Technical Approach to Project | 2 Pages |
| Page Limit Total | | 14 Pages |

3. **Informational Walk Attendance:**

- a. An informational Walk was held on Friday September 12, 2025, at 10 AM at the BSU Albertsons Library. Attached in exhibit 1 is a list of attendees.

END OF ADDENDUM NO. 001

EXHIBIT-1:**Informational Walk Attendance Sheet**

| 25195 BSU Albertsons Library Renovation RFQ Informational Walk Friday September 12, 2025 - 10AM | | | |
|--|-------------------|-------------------------------------|------------------|
| Name | Company | E-mail | Telephone |
| Melissa VanStachseren | DPW | melissa.vanstachseren@adm.idaho.gov | 208-401-5185 |
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| DANIEL TRULHAT | BH3 ENGINEERS | DANIEL.TRULHAT@BH3ENGINEERS.COM | 208-891-7157 |
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| Philip Hobbs | DPW | philip.hobbs@adm.idaho.gov | 869 283 6999 |
| EVAN DANFORTH | AES | evandanforth@boisestate.edu | 208-320-4150 |
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