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State of Idaho

Department of Administration

Division of Public Works

502 North 4th Street
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www.dpw.idaho.gov

June 26, 2025

REQUEST FOR QUALIFICATIONS

TO: CONSTRUCTION TESTING FIRMS

FROM: Dale Reynolds, DPW Administrator

SUBJECT: DPW PROJECT NO. 22064
Idaho Department of Corrections (IDOC)
New Female Prison and Facility Expansion/Renovation
ISCI 13500 S. Pleasant Valley Road,
Kuna, Idaho

RFQ submittal packages will be received at the Division of Public Works office, located at 502 N. 4th Street, PO Box 83720 Boise, ID 83720-0072, by 3:00 p.m., Mountain Standard Time Zone, July 24, 2025, for furnishing construction testing services for the State of Idaho.

Questions that arise as a result of this Request for Qualifications should be addressed to:

Margie Kennedy, DPW Senior Project Manager
(208) 332-1917
Margie.Kennedy@adm.idaho.gov
Division of Public Works
502 N. 4th St.
PO Box 83720
Boise ID 83720-0072

Modifications (addenda) to this RFQ, if any, will be posted on the Division of Public Works web page at <https://dpw.idaho.gov/professional-services/>. It is recommended that responders to this RFQ check this page prior to making their submittal.

Funding for the project is from the State. The Division of Public Works (DPW) will administer the project according to the terms and conditions of State laws and guidelines. The Construction Testing firm will receive general instructions through the State. A Project Manager from DPW will be assigned to serve as project manager and liaison between the Department of Administration, Idaho Department of Corrections (IDOC), and the Construction Testing firm.

The Construction Testing firm provides services for Sewage Lagoons including but not limited to testing and inspections for compaction, slope and embankment testing, linear testing, visual inspection of pipe bedding and backfill.

QUALIFICATION SUBMITTAL CONTENT

A. Basic Qualifications: (Max 20 Points)

1. Provide basic data relative to the Construction Testing firm's company size, history, personnel, certification and experience for the Project's Technical Requirements, resources available to meet the project schedule and duration, and general information. Individual resumes, awards, associations, etc., may be included. (Max 8 points. Max 2 pages. 11 pt font)
2. Provide information (at least three projects within the last five years) that validates that the company has experience and technical certification for the Project's technical requirements. (Max 9 points. Max 2 pages 11 pt font)
3. Provide information if the Construction Testing firm uses any software programs to monitor, track, and assign tasks. (Max 3 points. Max 1 page. 11 pt font)

The Division of Public Works reserves the right to investigate and confirm the proposer's financial responsibility. This may include financial statements, bank references and interviews with past consultants, employees, and creditors. Unfavorable responses to these investigations are grounds for rejection of proposal.

B. Team Member Qualification: (Max 36 Points)

1. List the individuals expected to accomplish the work. Describe who will perform the various tasks, the amount of their involvement and responsibilities, their qualification, and relevant experience to the project's technical requirements. (Max 12 points. Max 2 pages. 11 pt font)
2. List three projects each individual has completed construction testing and/or inspections within the last five years. Name the project, the Owner, cost of construction, and what were tests/inspection completed by the individual. (Max 12 points. Max one page per individual. 11 pt font)
3. Describe the Construction Testing firm and individual's capability and availability to perform all of the testing/inspections during the duration of the project/work. (Max 5 points. Max 1 page. 11 pt font)
4. The work required must be conducted by a qualified testing firm/individual who is approved by a qualified testing and inspecting agency meeting the requirements of ASTM and shall be certified by the Building Official. The technical project requirements also require a licensed Geotechnical Engineer to perform some of the project inspections. Provide Idaho certifications and licenses for the individuals performing the work. (Max 7 points. Include this information in number 2 above.)

C. Examples of Work: (Max 20 Points) Provide FOUR examples of previous projects for each individual performing the construction testing/inspections that are the same testing/inspection requirements required for this project. Examples include the date of the testing/inspections, project name, location, project owner, square footage, project construction date, and a reference/contact for each project. (Max 2 pages per individual. 11 pt font)

PROPOSED DATES:

Receive RFQ Submittals	July 24, 2025
Shortlist Notification	August 7, 2025
Oral Interviews	August 21, 2025
PBFAC Selection Approval	September 9, 2025
Negotiate Contract	September, 2025

SELECTION

The State will attempt to select a firm at the next scheduled Permanent Building Fund Advisory Council meeting. Upon selection of a firm, the State will issue a letter of intent. However, final award is contingent upon the successful negotiation of an Agreement.

The contents of the submittal may be used in a legal contract or agreement. Proposers should be aware that methods and procedures proposed could become contractual obligations. The State reserves the right to reject any or all proposals received as a result of this request.

The State may also negotiate separately with any source in any manner necessary to serve the best interests of the State of Idaho. Awards will be made on the basis of submittals resulting from this request and subsequent interviews.

END 22064 CONSTRUCTION TESTING FIRM RFQ