



State of Idaho  
Department of Administration  
Division of Public Works

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**ADDENDUM NO. 1**

**Date:** September 07, 2023

**Owner:** Division of Public Works  
502 N. 4th Street  
Boise, ID 83702

**Project:** Regional Civil Engineering And Survey Services, Statewide RFQ

**No. of Pages:** 2

**NOTICE TO ALL RESPONDERS**

You are hereby notified of the following clarifications of and/or revisions to the Request for Qualifications for the above referenced project.

**THIS ADDENDUM** is hereby made a part of the project requirements and contract documents for referenced project.

**BE SURE** to acknowledge this Addendum No.1 in your RFQ Submittal package cover letter.

**ITEM NO.**

1. **SUBMITTALS:** Submit four (4) bound copies and one (1) USB flash drive **for each region** at the time and place specified. **A cover letter** shall clearly identify the point of contact regarding the submittal, with e-mail address and phone number listed. Failure to identify a point of contact may render submittal non-responsive.

2. **Responses to questions:**

Question #1:

Are the Technical Qualifications, Part C, limited to two pages, or just part of “h” the Technical Qualifications?

Answer #1:

The Technical Qualifications, Part C, are limited to Two Pages, sub-paragraphs, (a) through (g).

Question #2:

What is page limit for the entire RFQ submittal ?

Answer #2: There is no page limit.

Question #3

References are made .to the IBC, materials, building systems,etc. Those references were deleted altogether through the revised sub-paragraph sections, Sub-paragraphs (a) through (h), which are now reorganized as Sub-paragraphs (a) through (g).

**See Part 3 of this Addendum.**

### **Changes in Technical Qualifications C:**

The formatting and the sub-paragraphs requirements, Technical Qualifications C, have been condensed to seven (7) sub-paragraphs, instead of the original (8) , the reduced (7) sub-paragraphs, (a) through (g.) ,were modified and formatted to better clarify the content and requested information.

See Section C below.

#### **C. Technical Qualifications (0-5) points for each item below (except for e) for a total of 40 points:**

- a. Provide the Design Professional's professional license number(s) and/or proof licensure issued by the State of Idaho.
- b. Provide two projects that demonstrate that the Design Professional has had successful results with cost estimating.
- c. Provide the process for Design Professional's quality control review. Describe the process and support documents in developing technical specifications.
- d. Provide two projects that demonstrate that the Design Professional has experience as the Civil Engineer of Record with construction contracts and a situation of when they enforced them.
- e. Describe the Design Professionals approach to DPWs construction administration and knowledge of responding to request for information, submittal reviews, proposal requests, contract construction directives, change orders, contractors pay requests, and field documentation.
- f. Provide information and examples that highlight the Design Professional specific areas of expertise.
- g. Describe how the Design Professional maintains their staff's continuing education for new materials, site engineering innovations and processes.

**Limit to two pages.**

**\*\*\*END OF ADDENDUM NO. 1\*\*\***

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