

FISCAL FUNDING PROCESS AND TIMELINE

April – May	After the annual Appropriations Bill is passed by the Legislature, the Department of Administration solicits agency Capital Budget requests for the upcoming fiscal year.
June	First Submit: Agencies submit data for a preliminary overview and a brief description of projects with an estimated budget.
July	Second Submit: Agencies submit completed, signed Division of Public Works fiscal year project request forms.
September 1	Preliminary list of agency requests for upcoming fiscal year funding is submitted to the Governor's office.
October	On the first Tuesday, agencies present upcoming fiscal year funding requests to the Permanent Building Fund Advisory Council.
October 15	Division of Public Works sends its funding recommendations to the Permanent Building Fund Advisory Council.
November	On the first Thursday, the Permanent Building Fund Advisory Council takes formal action on its upcoming fiscal year Capital Budget recommendations to the Governor.
November 10	The Permanent Building Fund Advisory Council's Capital Budget project rankings for the upcoming fiscal year are forwarded to the Division of Financial Management, which, in turn, forwards the rankings to the Governor's office.
January	The Governor's recommendations are forwarded to the Joint Finance-Appropriations Committee. The Division of Public Works Administrator presents Capital Project Budget requests to the Joint Finance-Appropriations Committee.
February	Joint Finance-Appropriations Committee Capital Project Budget recommendation for the upcoming fiscal year is presented to the Legislative bodies.
March – May	Appropriations Bill is passed.
April – June	New projects are set up.