



State of Idaho
DIVISION OF PUBLIC WORKS
CONTRACT CHANGE ORDER

DPW PROJECT NO.

CODE	AMOUNT	DPW USE ONLY
CC		
DATE		

To (Contractor)

Name of Project:
Location:

CO No. Date

THE CONTRACT IS CHANGED AS FOLLOWS:

PR and/or CCD # (if applicable)	Description of Change	Change in Contract Amount
	Original Contract Amount	
	Net Change by Previous Change Order(s)	
	Total Contract Amount Prior to this Change Order	
	Net increase/(decrease) in Contract Amount this Change Order	
	Revised Contract Amount	

The time provided for completion in the contract is _____ by _____ calendar days. The revised date of Substantial Completion, therefore, is _____. This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

This Change Order constitutes a complete and final resolution of all claims of the contractor for additional time or additional compensation related to or affected by work that is the subject of this Change Order. Without limiting the applicability of other sections, this Change Order is subject to subparagraphs 16.2.4 and 16.2.5 of the Fixed Price Construction Contract.

No Contract Change Order will be binding upon the State of Idaho or the Division of Public Works until signed by the authorized representative of the Division of Public Works.

RECOMMENDED BY DESIGN PROFESSIONAL _____ **Date** _____

ACCEPTED BY CONTRACTOR _____ **Date** _____

DPW FIELD REPRESENTATIVE _____ **Date** _____
 Approved if less than \$10,000
 Recommended if greater than \$10,000

DPW PROJECT MANAGER _____ **Date** _____
 Approved greater than \$10,000, and less than \$20,000
 Recommended if greater than \$20,000

SENIOR FIELD REPRESENTATIVE _____ **Date** _____
 Approved greater than \$20,000, and less than \$40,000
 Recommended if greater than \$40,000

APPROVED BY ADMINISTRATOR _____ **Date** _____
 Required if greater than \$40,000

JUSTIFICATION FOR CHANGE

DPW Project No.

Change Order No.