



State of Idaho
Department of Administration
Division of Public Works

502 North 4th Street
P.O. Box 83720
Boise, ID 83720-0072

Telephone (208) 332-1900 or FAX (208) 334-4031
Design and Construction
Facilities Services
dpw.idaho.gov

C. L. "BUTCH" OTTER
Governor
ROBERT L. GEDDES
Director
TIM MASON
Administrator

April 17, 2013

TO: Contractor
Street Address
City, State ZIP
FROM: Tim Mason, Administrator
Division of Public Works
RE: DPW Project 11380
Door Security System
State Hospital North
Department of Health & Welfare
Orofino, Idaho

Letter Change Order Number One

The Letter Contract dated November 8, 2012 is hereby amended to provide for additional labor and materials to install (description of work).

This notice is your authorization to proceed with the increased scope of work for a lump sum increase to your contract of \$4,000.00 for a new total contract of \$165,000.00.

Coordinate your work through Project Manager, Project Manager, at (phone number).

Please acknowledge this amendment by signing and returning one copy. The duplicate is to be retained in your file.

TM:mb

ACCEPTED BY: _____
(Contractor)

cc: FR, Field Representative
PM, Project Manager
Agency Contact, Agency
Fiscal

DATE: _____

TAX ID #00-0000000