

ADDENDUM 01

DATE 03.21.14

ARCHITECTS JOB NUMBER 13-79

PROJECT NAME DPW 14-542 Paint and Carpet Office, Headquarters
Idaho Department of Parks and Recreation

THIS ADDENDUM IS HEREBY MADE PART OF THE CONTRACT DOCUMENTS TO THE EXTENT AS THOUGH IT WERE ORIGINALLY INCLUDED THEREIN. REFER TO THE BID FORM FOR ACKNOWLEDGEMENT OF ADDENDUM.

THE ITEMS OF THIS ADDENDUM ARE AS FOLLOWS:

ARCHITECTURE:

SHEET A200

1. ADDED GENERAL NOTES K, L, M & N.
2. REVISED LEGEND SYMBOL DESCRIPTION.

SHEET A201

1. REVISED GENERAL NOTE G.
2. ADDED GENERAL NOTES K, L, M & N.
3. 15 WALL MOUNTED OBJECTS WITH KEYNOTE 4 ADDED TO DRAWINGS.

SHEET A202

1. REVISED GENERAL NOTE E.1.
2. REMOVED GENERAL NOTE I.

SHEET ID100

1. REVISED GENERAL NOTE D.
2. ADDED GENERAL NOTES K & L.

SHEET ID101

1. REVISED GENERAL NOTE D.
2. ADDED GENERAL NOTES K & L.

SHEET ID102

1. ADDED GENERAL NOTES FINISH PLAN.

SPECIFICATIONS

01290-1.3.G CHANGED 100 PERCENT TO 95 PERCENT
01290-1.3.H ADDED 10. TO SECTION H. AND ATTACHED FINAL ACCEPTANCE LETTER
01310-1.4.A ADDED 4. TO SECTION A.
01310-1.7.B.3 REVISED
01500-3.2.D REVISED

Questions from walk-through

- 1) Are the door frames being painted?
 - a) No
- 2) Can the painters do 2 phases simultaneously?
 - a) Yes
- 3) Can conference rooms be completed during the day?
 - a) Yes
- 4) Can we remove wall paper and leave until wall can be prepped and painted?
 - a) Yes, coordinate with IDPR
- 5) Who will remove personal belongings from office?
 - a) IDPR will be responsible to remove all personal items
- 6) Can painters work one night and then set office back up for occupants to use the following morning?
 - a) Yes
- 7) Can we install carpet the night after painting is completed
 - a) Yes
- 8) Is OEC under separate contract?
 - a) Yes
- 9) Is an insurance certificate required?
 - a) Yes
- 10) Are bonds required?
 - a) No bid bond is required, performance bond after bid awarded in amount of 100%
- 11) Will it be necessary to have a licensed electrician to remove wall sconces?
 - a) Contractor to confirm necessity for licensed electrician for incidental work.

Clarifications from walk-through

- 1) Clarification of DPW Field Representatives Name: Specs and Drawings show David Packrell. Should be written David Fackrell.
- 2) Work Timeline
 - a) 4:30 PM start time during week
 - i) Office work needs to be done overnight and put back for occupants use by 6am the following morning.
 - b) Monday night start, Tuesday morning occupied
 - c) 1 day paint, 1 day carpet
- 3) Conference rooms available during day
 - a) Coordinate with owner if removing wall covering in conference room and leaving until wall is prepped and painted
- 4) Can work in multiple areas at once – flexible as long as occupants are not impacted
- 5) Painting
 - a) Painter/GC remove all wall base
 - b) Painter will shift furniture
 - c) Paint first, carpet second
 - d) Don't need to move blinds – paint around

- 6) Carpet
 - a) OEC to demo carpet and install new carpet tile and rubber wall base
 - b) OEC will shift furniture for carpet
- 7) Fire Alarm
 - a) Alarmco, Inc. – monitor alarm system
 - b) All Valley Fire Inspector & Services, Inc. – fire sprinkler system
 - c) Test mode can be initiated by IDPR Staff (Ken)
- 8) Security
 - a) Security access by IDPR – Keys & alarm code can be given to contractor. IDPR staff to monitor.
- 9) File Room 27
 - a) No need to paint behind fixed file system – paint around
- 10) Development Library
 - a) IDPR will unload but not move file cabinets
 - b) 1 full day – carpet
 - c) Map/Drawing file cabinets not to move from room if possible
- 11) Repair existing walls for cracking
 - a) Contractor to check all walls
- 12) Room Plate/Office Signs
 - a) GC to remove and patch wall
 - b) IDPR will reinstall or install new signs
- 13) Corner Guards
 - a) GC to remove all
- 13) General Contractor to remove office signs, patch and paint.
- 14) IDPR to re-install or replace office signs.
- 15) General Contractor to disconnect all bookshelves attached to wall. General contractor to reconnect bookshelves after carpet is complete.
- 16) 5% retainage will be held until all work is deemed 100% complete.

Walk-through minutes and sign-in sheet attached for reference.

END OF ADDENDUM 01

MEETING MINUTES



802 W Bannock Street, Suite 208 Boise, ID 83702

PROJECT: DPW #14-542 IDPR

DATE: 3.18.14

TIME: 2:00 PM

LOCATION: IDPR

MEETING CALLED BY	Kelly Berard
TYPE OF MEETING	Pre-Bid Walkthrough
ATTENDEES	Tim Hendrix (EKC), Vic deBoer (deBoer Drywall), Steve Fordan (Jordan Painting), Jake Gunning (OEC Flooring), Nancy Merrill (IDPR), Ken Blake (IDPR), Kelly Berard (DPW), Stan Cole (Cole Arch), Katie Clay (Cole Arch)

QUESTIONS

- 1) Are the door frames being painted?
 - a) No
- 2) Can the painters do 2 phases simultaneously?
 - a) Yes
- 3) Can conference rooms be completed during the day?
 - a) Yes
- 4) Can we remove wall paper and leave until wall can be prepped and painted?
 - a) Yes, coordinate with IDPR
- 5) Who will remove personal belongings from office?
 - a) IDPR will be responsible to remove all personal items
- 6) Can painters work one night and then set office back up for occupants to use the following morning?
 - a) Yes
- 7) Can we install carpet the night after painting is completed
 - a) Yes
- 8) Is OEC under separate contract?
 - a) Yes
- 9) Is an insurance certificate required?
 - a) Yes
- 10) Are bonds required?
 - a) No bid bond is required, performance bond after bid awarded in amount of 100%
- 11) Will it be necessary to have a licensed electrician to remove wall sconces?
 - a) Contractor to confirm necessity for licensed electrician for incidental work.

DISCUSSION TOPICS

- 1) Work Timeline
 - a) 5PM start time during week
 - i) Office work needs to be done overnight and put back for occupants use by 6am the following morning.
 - b) Monday night start, Tuesday morning occupied

MEETING MINUTES

- c) 1 day paint, 1 day carpet
- 2) Conference rooms available during day
 - a) Coordinate with owner if removing wall covering in conference room and leaving until wall is prepped and painted
- 3) Can work in multiple areas at once – flexible as long as occupants are not impacted
- 4) Painting
 - a) Painter/GC remove all wall base
 - b) Painter will shift furniture
 - c) Paint first, carpet second
 - d) Don't need to move blinds – paint around
- 5) Carpet
 - a) OEC only demo carpet and install new
 - b) OEC will shift furniture for carpet
- 6) Fire Alarm
 - a) Alarmco, Inc. – monitor alarm system
 - b) All Valley Fire Inspector & Services, Inc. – fire sprinkler system
 - c) Test mode can be initiated by IDPR Staff (Ken)
- 7) Security
 - a) Security access by IDPR – Keys & alarm code can be given to contractor. IDPR staff to monitor.
- 8) File Room 27
 - a) No need to paint behind fixed file system – paint around
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 - b) 1 full day – carpet
 - c) Map/Drawing file cabinets not to move from room if possible
- 10) Repair existing walls for cracking
 - a) Contractor to check all walls
- 11) Room Plate/Office Signs
 - a) GC to remove and patch wall
 - b) IDPR will reinstall or install new signs
- 12) Corner Guards
 - a) GC to Remove all
 - b) PR at later time to add corner guards
 - i) 3" x 3" (Acrovyn)

ACTION ITEMS

- 1) Add to addendum
 - a) General Contractor to remove office signs, patch and paint.
 - b) IDPR to re-install or replace office signs.
 - c) General Contractor to remove all bookshelves attached to wall. General contractor to reinstall bookshelves.
 - d) Verify if there is a 5% retainage specified in specs, if there isn't, add one.

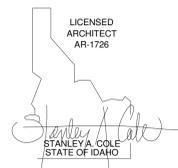
SIGN IN SHEET

Date: 03.18.14

Project: DPW 14-542 IDPR

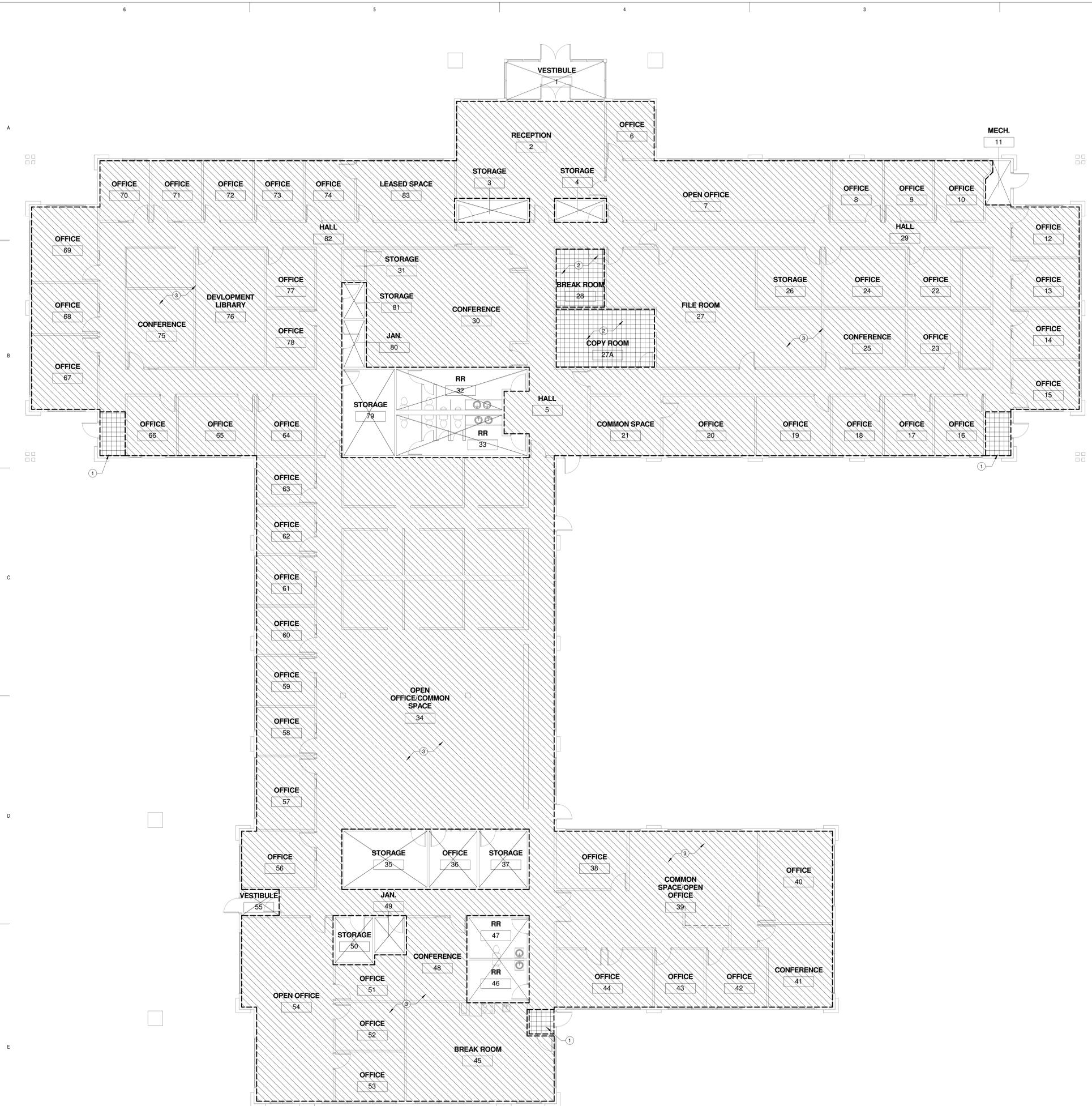
Architects Job No. 13-79

	Name	Firm	Phone	Email
1.	TIM HENDRIX	EKC	949-9794	tim@ekcconstruction
2.	Vic deBoer	deBoer Drywall	870-2878	debdry@cableone.net
3.	Steve Jordan	Jordan Painting	459-4822	steves@jordanpaint.net
4.	Jake Gummy	OEC Flooring	283-1380	jake@oecboise.com
5.	Nancy Merrill	I.D.P.R	514-2251	nancy.merrill@IDPR.Id.gov
6.	Ken Blake	IDPR	830-7865	kblake@idpr.idaho.gov
7.	Kelly Berard	DPW	332-1938	kelly.berard@adm.idaho.gov
8.	Kate Clay	Cole Arch	345-1800	kate@colearchitects.net
9.	Stan Cole	Cole Arch	"	stan@colearchitects.net
10.				
11.				
12.				



MARK	DATE	DESCRIPTION
1	3/21/14	ADDENDUM 01

FLOORING MATERIAL DEMO PLAN



GENERAL NOTES DEMOLITION PLAN:

- A. DASHED BOLD LINE INDICATES EXTENT OF DEMOLITION
- B. ALL HALFTONE LINES INDICATE EXISTING TO REMAIN.
- D. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS.
- E. CONTRACTOR TO VERIFY ALL WALL CONSTRUCTION & FINISHES NOTED FOR REMOVAL. TAKE INTO ACCOUNT ANY DISCREPANCY, AND MAKE PROPER ADJUSTMENT TO ACCOMPLISH REQUIRED CONSTRUCTION AND FINISHES. IF STRUCTURAL INTEGRITY IS VIOLATED, CONTACT ARCHITECT.
- F. COORDINATE PHASING WITH OWNER.
- G. CONTRACTOR TO REMOVE & RELOCATE EXISTING FURNITURE & EQUIPMENT AS NEEDED TO COMPLETE THE WORK UNDER THIS CONTRACT. COORDINATE WITH OWNER AND FLOORING CONTRACTOR AS NECESSARY.
- H. CONTRACTOR TO COORDINATE WITH OWNER ALL ITEMS TO BE DEMOLISHED AND TO BE SALVAGED. ITEMS BEING SALVAGED TO BE TURNED OVER TO OWNER.
- I. SEE PHASING PLAN FOR ADDITIONAL INFORMATION
- J. CONTRACTOR TO COORDINATE REMOVAL OF ALL WALL HUNG ART/OBJECTS WITH OWNER.
- K. FLOORING UNDER SEPARATE CONTRACT.
- L. CONTRACTOR TO REMOVE WALL BASE AND PATCH WALL AS NECESSARY.
- M. CONTRACTOR TO REMOVE ALL CORNER GUARDS.
- N. CONTRACTOR TO REMOVE ALL OFFICE SIGNS AND PATCH WALL. IDPR TO RE-INSTALL.

KEY NOTES: #

- 1. VCT TO BE REMOVED AND REPLACED BY WALK-OFF CARPET. RE: FLOORING FINISH PLAN & FINISH SCHEDULE.
- 2. VCT TO BE DEMOLISHED AND REPLACED WITH NEW VCT. SEE FLOORING FINISH PLAN & SCHEDULE.
- 3. REMOVE CARPET, TYP. REFER TO LEGEND FOR EXTENT.

LEGEND:

SYMBOL	DESCRIPTION
	REMOVE CARPET, WALL BASE (SEE GENERAL NOTES K & L), ADHESIVE, AND DEBRIS IN PREP FOR NEW CARPET INSTALL. WOOD BASE TO BE REMOVED, RESTAINED, AND SALVAGED FOR REUSE.
	REMOVE VCT, WALL BASE (SEE GENERAL NOTES K & L), ADHESIVE, AND DEBRIS IN PREP FOR NEW FLOORING MATERIAL.
	NOT A PART OF SCOPE

1ST FLOOR FLOORING DEMOLITION PLAN

1/8" = 1'-0"



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MARK	DATE	DESCRIPTION
1	3/21/14	ADDENDUM 01

WALL COVERING DEMO PLAN

GENERAL NOTES DEMOLITION PLAN:

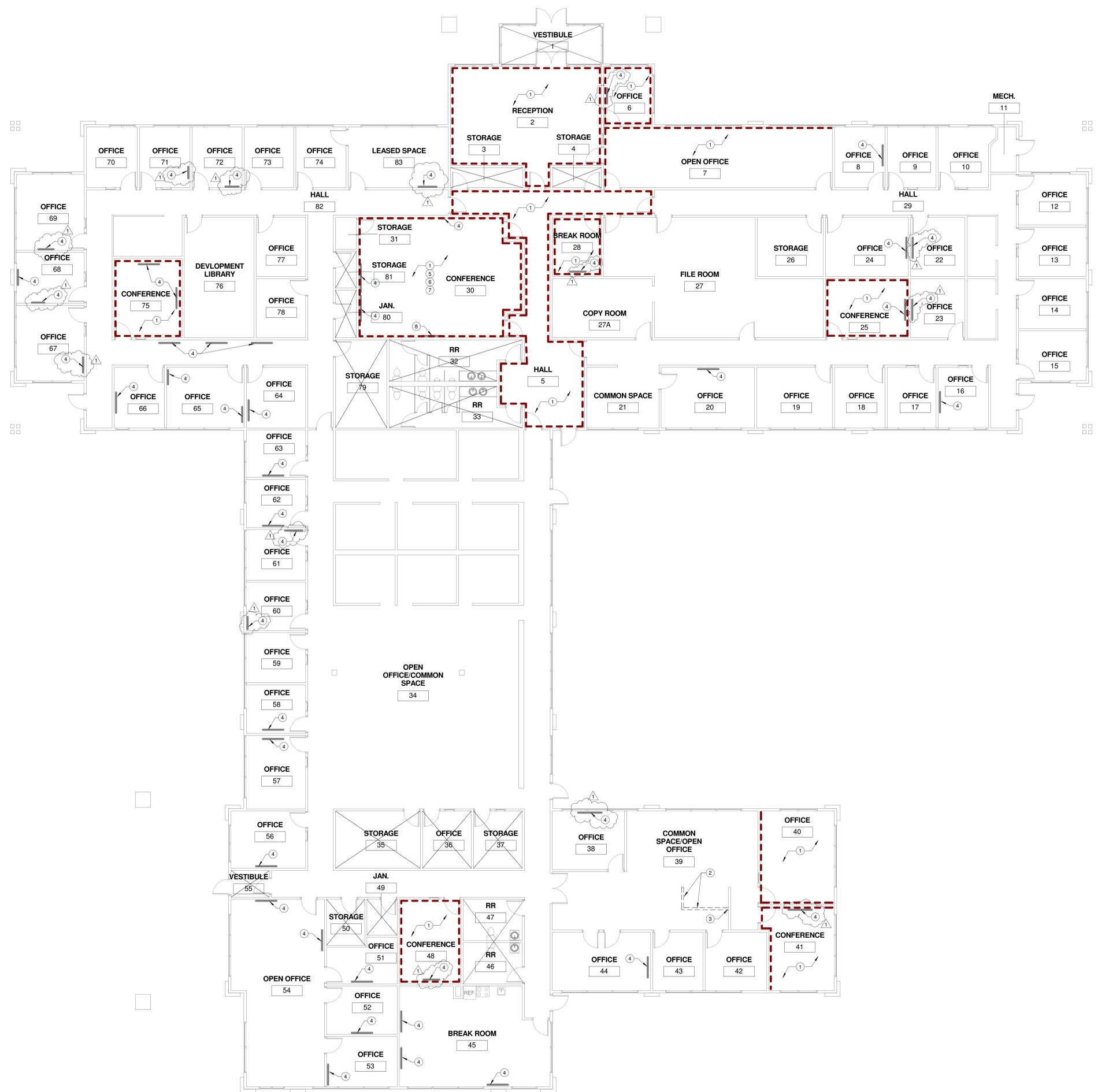
- A. DASHED BOLD LINE INDICATES EXTENT OF DEMOLITION
- B. ALL HALFTONE LINES INDICATE EXISTING TO REMAIN.
- D. CONTRACTOR SHALL FIELD VERIFY ALL EXISTING CONDITIONS.
- E. CONTRACTOR TO VERIFY ALL WALL CONSTRUCTION & FINISHES NOTED FOR REMOVAL. TAKE INTO ACCOUNT ANY DISCREPANCY AND MAKE PROPER ADJUSTMENT TO ACCOMPLISH REQUIRED CONSTRUCTION AND FINISHES. IF STRUCTURAL INTEGRITY IS VIOLATED, CONTACT ARCHITECT.
- F. COORDINATE PHASING WITH OWNER.
- G. CONTRACTOR TO REMOVE & RELOCATE EXISTING FURNITURE & EQUIPMENT AS NEEDED TO COMPLETE THE WORK UNDER THIS CONTRACT. COORDINATE WITH OWNER AND FLOORING CONTRACTOR AS NECESSARY.
- H. CONTRACTOR TO COORDINATE WITH OWNER ALL ITEMS TO BE DEMOLISHED AND TO BE SALVAGED. ITEMS BEING SALVAGED TO BE TURNED OVER TO OWNER.
- I. SEE PHASING PLAN FOR ADDITIONAL INFORMATION
- J. CONTRACTOR TO COORDINATE REMOVAL OF ALL WALL HUNG ART/OBJECTS WITH OWNER.
- K. FLOORING UNDER SEPARATE CONTRACT.
- L. CONTRACTOR TO REMOVE WALL BASE AND PATCH WALL AS NECESSARY.
- M. CONTRACTOR TO REMOVE ALL CORNER GUARDS.
- N. CONTRACTOR TO REMOVE ALL OFFICE SIGNS AND PATCH WALL. IDPR TO RE-INSTALL.

KEY NOTES: #

- 1. DEMO ALL WALL COVERING IN ROOM
- 2. DEMO WALL (SELECTIVE DEMOLITION)
- 3. PATCH & REPAIR WALL
- 4. WALL MOUNTED OBJECTS (WHITE BOARD, TV, ETC.) TO BE REMOVED PRIOR TO DEMOLITION, STORED AND BE REHUNG AFTER PAINT
- 5. DEMO ACOUSTIC WALL PANELS AND MOUNTING HARDWARE
- 6. CEILING MOUNTED PROJECTOR TO REMAIN. CONTRACTOR TO COVER & PROTECT IN PLACE DURING CONSTRUCTION.
- 7. CHAIR RAIL TO REMAIN, COVER & PROTECT DURING PAINTING.
- 8. REMOVE SMART BOARD AND PROTECT DURING CONSTRUCTION. WORK TO BE CONDUCTED BY ORIGINAL AV CONTRACTOR:
NAME: CYNDI DALE
PHONE: 208.947.0912
- 9. ALL WALL MOUNTED LIFE SAFETY DEVICES TO BE DISCONNECTED FROM WALL FOR DEMO, BUT TO REMAIN FUNCTIONAL. SOME MAY NEED TO HAVE NEW BACK BOXES DEPENDING ON HOW THEY WERE SHIMMED TO ACCOMMODATE ACOUSTIC FABRIC PANELS.

LEGEND:

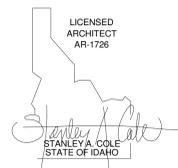
SYMBOL	DESCRIPTION
	WALLCOVERING DEMOLITION
	DEMOLISH WALL. PATCH AND REPAIR ANY AREAS WHERE DEMO MEETS EXISTING TO REMAIN.
	EXISTING WALL TO REMAIN
	NOT A PART OF SCOPE



1 1ST FLOOR WALL DEMOLITION PLAN
1/8" = 1'-0"



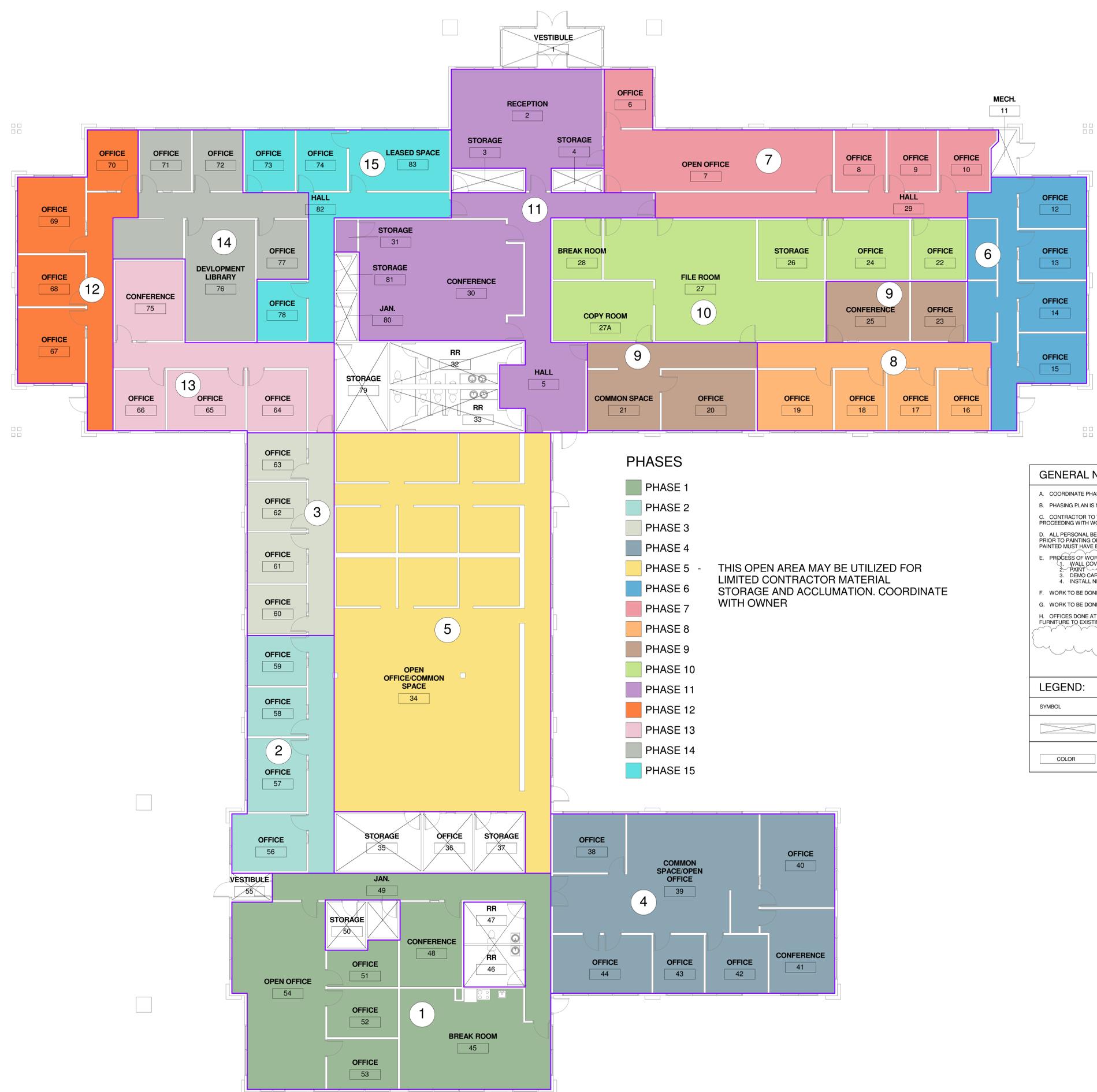
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MARK	DATE	DESCRIPTION
1	3/21/14	ADDENDUM 01

PROJECT PHASE	CD'S
PROJECT NUMBER	DPW 14-542
PROJECT MANAGER	S. Cole
PROJECT ARCHITECT	J. Chaffield
DESIGN	S. Cole / J. Chaffield
DRAWN BY	C. CLAY

FLOOR PLAN & PHASING PLAN



PHASES

- PHASE 1
- PHASE 2
- PHASE 3
- PHASE 4
- PHASE 5
- PHASE 6
- PHASE 7
- PHASE 8
- PHASE 9
- PHASE 10
- PHASE 11
- PHASE 12
- PHASE 13
- PHASE 14
- PHASE 15

THIS OPEN AREA MAY BE UTILIZED FOR LIMITED CONTRACTOR MATERIAL STORAGE AND ACCLIMATION. COORDINATE WITH OWNER

GENERAL NOTES PHASING PLAN:

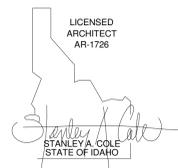
- A. COORDINATE PHASING PLAN ON SITE BETWEEN THE CONTRACTOR, OEC FLOORING, DPW, AND IDPR IS REQUIRED.
- B. PHASING PLAN IS NOT A FINAL REQUIRED PLAN, ON SITE CHANGES MAY OCCUR.
- C. CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS. CONTRACTOR TO REPORT ANY DISCREPANCIES TO ARCHITECT PRIOR TO PROCEEDING WITH WORK.
- D. ALL PERSONAL BELONGINGS ARE TO BE BOXED UP (BOXES PROVIDED BY DPW) AND REMOVED BY OCCUPANT FROM EACH OFFICE PRIOR TO PAINTING OR CARPETING. ALL ELECTRICAL & DATA TO BE UNPLUGGED, DISCONNECTED, AND OFF THE FLOOR. OFFICES TO BE PAINTED MUST HAVE EVERYTHING REMOVED FROM THE WALL BY OWNER AND STORED IN A SAFE LOCATION.
- E. PROCESS OF WORK:
 1. WALL COVERING DEMO, INCLUDING WALL BASE
 2. PAINT
 3. DEMO CARPET
 4. INSTALL NEW CARPET & BASE
- F. WORK TO BE DONE DURING THE DAY (8AM-5PM) - ALL COMMON AREAS
- G. WORK TO BE DONE AT NIGHT/WEEKENDS (NIGHTS FROM 4:30PM-6AM, WEEKENDS FRIDAY 4:30PM-MONDAY 6AM) - OFFICES
- H. OFFICES DONE AT NIGHT (4:30PM-6AM) - PAINTERS TO MOVE FURNITURE AWAY FROM WALL, DEMO BASE, PAINT, AND RETURN FURNITURE TO EXISTING LOCATION FOR OFFICE OCCUPANT TO BE ABLE TO USE BY 6AM THE FOLLOWING WORK DAY

LEGEND:

SYMBOL	DESCRIPTION
	NOT A PART OF SCOPE
	PHASED CONSTRUCTION. REFER TO PHASING PLAN & NOTES

1ST FLOOR PHASING PLAN
1/8" = 1'-0"





MARK	DATE	DESCRIPTION
1	3/21/14	ADDENDUM 01

PAINTING FINISH PLAN

ID100

GENERAL NOTES FINISH PLAN:

A. REFER TO ARCHITECTURAL FLOOR PLANS.

B. PAINT THE FOLLOWING TO MATCH WALL ON WHICH THEY OCCUR: MISCELLANEOUS METALS, FIRE EXTINGUISHER CABINETS, CABINET UNIT HEATERS, ELECTRICAL PANELS, ACCESS PANELS LOCATED IN GYP BOARD CEILINGS.

C. OWNER'S STOCK OF INTERIOR FINISHES: PROVIDE EXTRA PRODUCT OF THE FOLLOWING FINISHES: RESILIENT FLOORING; 200 SQUARE FEET OF EACH TYPE AND COLOR OF VCT; 40 LINEAL FEET OF EACH TYPE AND COLOR OF RESILIENT BASE. CARPET PERFORMANCE BROADLOOM (2 METER ROLL GOODS); REMNANTS OF CARPET OVER 4 FEET IN MINIMUM DIRECTION. MODULAR TILE (18.89" x 6.69" EACH); REMNANTS OF WHOLE CARPET TILES. PAINT: 1 GALLON OF EACH COLOR.

D. AT CARPETED AREAS FLOORING CONTRACTOR TO PROVIDE RUBBER BASE. GENERAL CONTRACTOR TO PROVIDE NEW WOOD BASE OR REFINISH AND REINSTALL EXISTING WOOD BASE. SEE FINISH SCHEDULE & PLAN FOR LOCATIONS.

E. FLOORING CONTRACTOR TO PROVIDE TRANSITION STRIP BETWEEN THE FOLLOWING FLOOR FINISHES: CARPET (CPT) TO VINYL COMPOSITION TILE (VCT)

F. ALL INTERIOR FINISHES MUST BE INSTALLED BY A CERTIFIED INSTALLER/SUBCONTRACTOR PER MANUFACTURER'S INSTRUCTIONS. USE MANUFACTURER'S APPROVED ADHESIVES AND SEAM SEALERS.

G. ALL FLOORING TRANSITIONS OCCUR UNDER THE CENTER OF THE DOOR UNLESS OTHERWISE NOTED.

H. CHECK ALL OFFICES FOR HAIRLINE CRACKING AT EXTERIOR WALL & WINDOW. WHERE IT OCCURS FILL CRACK WITH SEALANT PRIOR TO PAINTING. SEAL CRACKS IN ALL ROOMS WHERE IT OCCURS.

I. FLOORING CONTRACTOR TO CAULK BOTTOM OF DOOR FRAMES AT ALL ROOMS WITH VCT

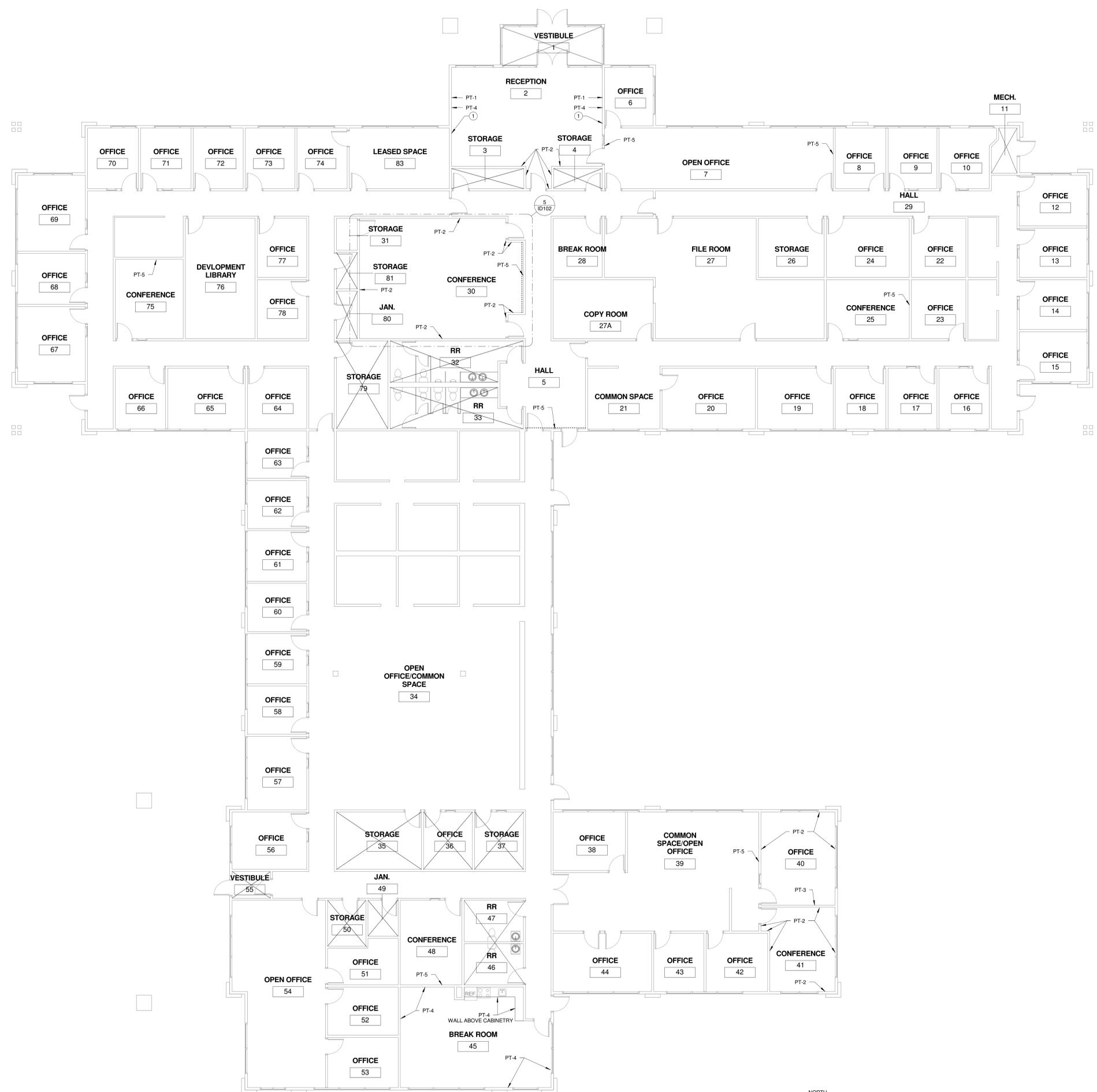
J. IN FILE ROOM 27, REMOVE CARPET AND REPLACE IN ENTIRE ROOM. ADJUST MOVEABLE SHELVING AS NECESSARY.

K. GENERAL CONTRACTOR TO REMOVE EXISTING RUBBER WALL BASE, WOOD WALL BASE (REFINISH AND REINSTALL OR REPLACE).

L. CARPET AND NEW RUBBER WALL BASE TO BE PROVIDED AND INSTALLED BY FLOORING CONTRACTOR.

KEY NOTES: #

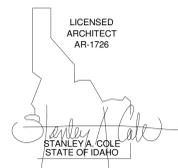
1. PAINT WALL FROM GROUND TO BASE OF SOFFIT PT-4. SOFFIT AND REMAINDER OF WALL TO BE PAINTED PT-1



1 PAINTING FINISH PLAN
1/8" = 1'-0"



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PROJECT NAME:
DPW - IDPR



OWNER:
DPW

5657 WARM SPRINGS AVE
BOISE, ID 83716

PROJECT NUMBER:
DPW 14-542

MARK	DATE	DESCRIPTION
1	3/21/14	ADDENDUM 01

PROJECT PHASE	CD'S
PROJECT NUMBER	DPW 14-542
PROJECT MANAGER	S. Cole
PROJECT ARCHITECT	J. Chaffield
DESIGN	S. Cole / J. Chaffield
DRAWN BY	Author

FLOORING FINISH PLAN

ID101

GENERAL NOTES FINISH PLAN:

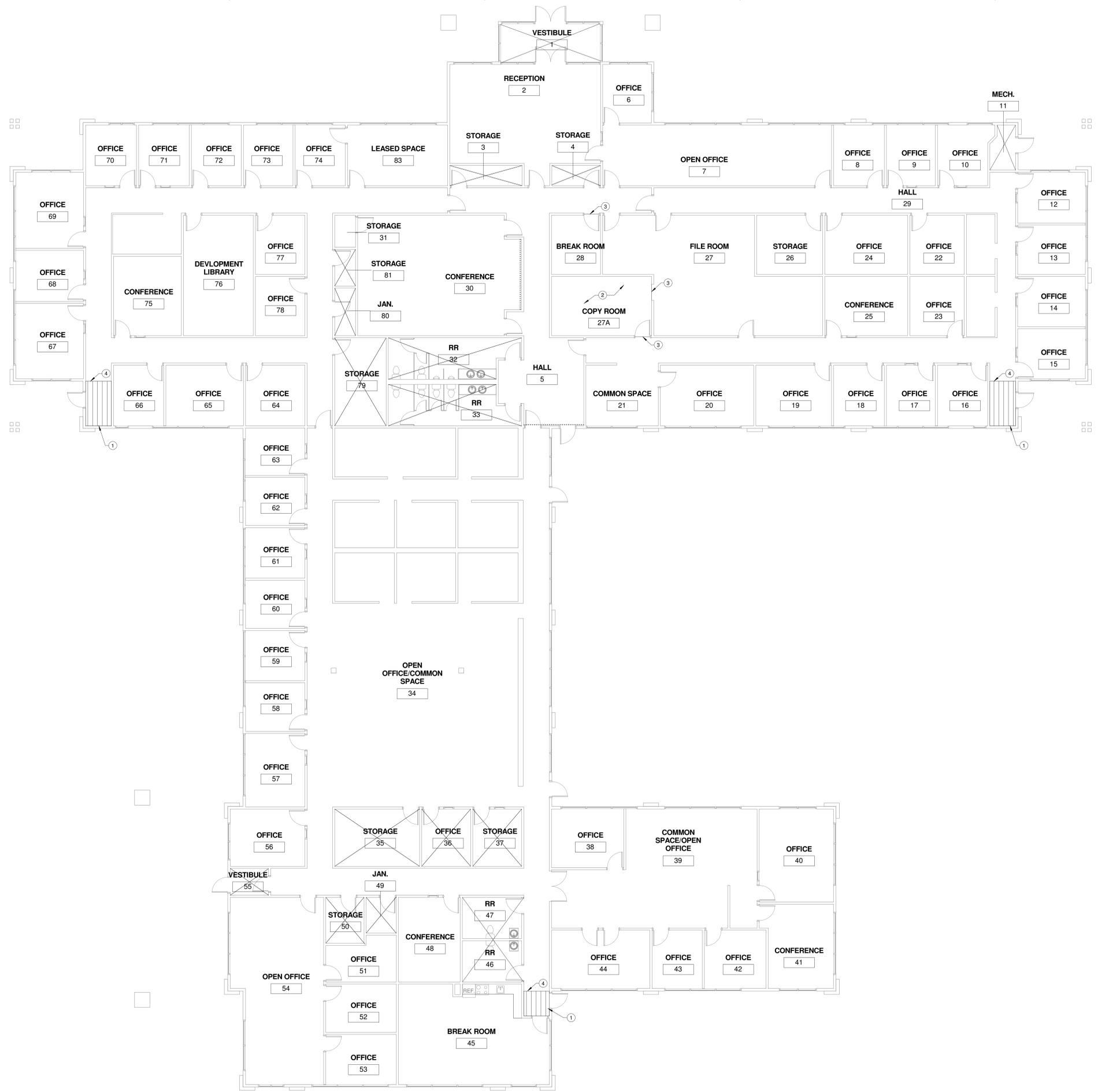
- A. REFER TO ARCHITECTURAL FLOOR PLANS.
- B. PAINT THE FOLLOWING TO MATCH WALL ON WHICH THEY OCCUR: MISCELLANEOUS METALS, FIRE EXTINGUISHER CABINETS, CABINET UNIT HEATERS, ELECTRICAL PANELS, ACCESS PANELS LOCATED IN GYP BOARD CEILINGS.
- C. OWNER'S STOCK OF INTERIOR FINISHES: PROVIDE EXTRA PRODUCT OF THE FOLLOWING FINISHES: RESILIENT FLOORING: 200 SQUARE FEET OF EACH TYPE AND COLOR OF VCT. 40 LINEAL FEET OF EACH TYPE AND COLOR OF RESILIENT BASE CARPET: PERFORMANCE BROADLOOM (2 METER ROLL GOODS); REMNANTS OF CARPET OVER 4 FEET IN MINIMUM DIRECTION; MODULAR TILE (18"60" x 60" EACH); REMNANTS OF WHOLE CARPET TILES; PAINT: 1 GALLON OF EACH COLOR.
- D. AT CARPETED AREAS FLOORING CONTRACTOR TO PROVIDE RUBBER BASE. GENERAL CONTRACTOR TO PROVIDE NEW WOOD BASE OR REFINISH AND REINSTALL EXISTING WOOD BASE. SEE FINISH SCHEDULE & PLAN FOR LOCATIONS.
- E. FLOORING CONTRACTOR TO PROVIDE TRANSITION STRIP, BETWEEN THE FOLLOWING FLOOR FINISHES: CARPET (CPT/CT) TO VINYL COMPOSITION TILE (VCT)
- F. ALL INTERIOR FINISHES MUST BE INSTALLED BY A CERTIFIED INSTALLER/SUBCONTRACTOR PER MANUFACTURER'S INSTRUCTIONS. USE MANUFACTURER'S APPROVED ADHESIVES AND SEAM SEALERS.
- G. ALL FLOORING TRANSITIONS OCCUR UNDER THE CENTER OF THE DOOR UNLESS OTHERWISE NOTED.
- H. CHECK ALL OFFICES FOR HAIRLINE CRACKING AT EXTERIOR WALL & WINDOW, WHERE IT OCCURS FILL CRACK WITH SEALANT PRIOR TO PAINTING. SEAL CRACKS IN ALL ROOMS WHERE IT OCCURS.
- I. FLOORING CONTRACTOR TO CAULK BOTTOM OF DOOR FRAMES AT ALL ROOMS WITH VCT
- J. IN FILE ROOM 27, REMOVE CARPET AND REPLACE IN ENTIRE ROOM. ADJUST MOVABLE SHELVING AS NECESSARY.
- K. GENERAL CONTRACTOR TO REMOVE EXISTING RUBBER WALL BASE, WOOD WALL BASE (REFINISH AND REINSTALL OR REPLACE).
- L. CARPET AND NEW RUBBER WALL BASE TO BE PROVIDED AND INSTALLED BY FLOORING CONTRACTOR.

KEY NOTES: #

- 1. FIELD VERIFY SIZE AND PROVIDE WALK OFF CARPET TO REPLACE EXISTING VCT
- 2. VCT TO STOP AT DOORWAY
- 3. FLOORING CONTRACTOR TO PROVIDE TRANSITION STRIP FOR VCT TO CARPET TILE. (GENERAL NOTE E)
- 4. FLOORING CONTRACTOR TO PROVIDE SCHLUTER METAL TRIM BETWEEN WALK OFF CPT-2 AND CARPET TILE CT-1

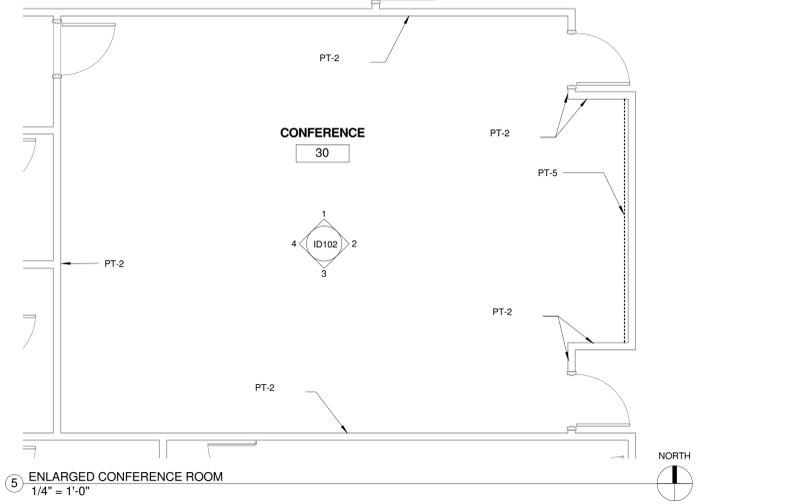
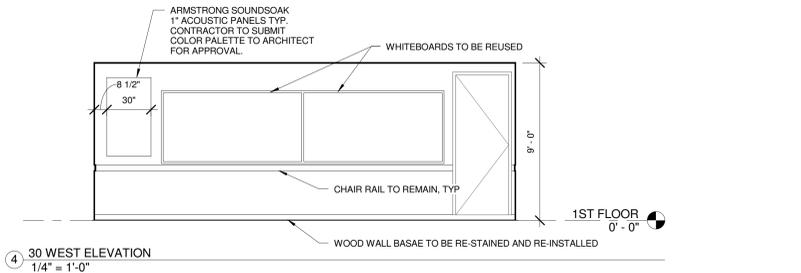
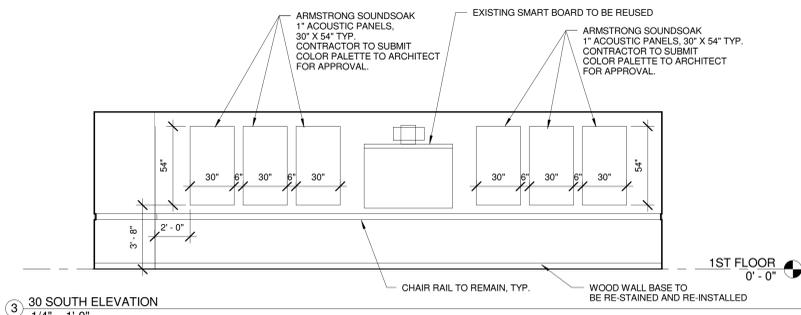
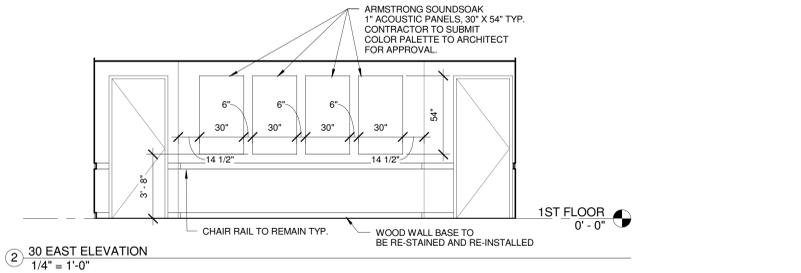
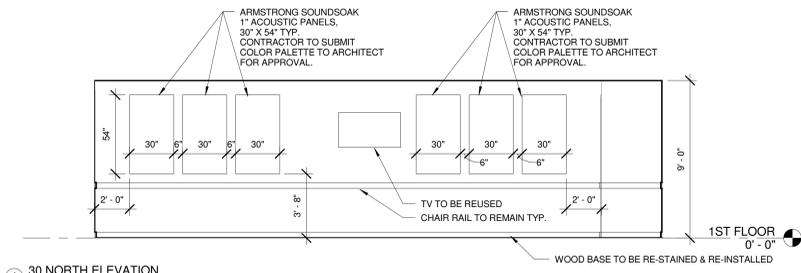
LEGEND:

SYMBOL	DESCRIPTION
	NOT A PART OF SCOPE
	WALKOFF CARPET



FINISH PLAN
1/8" = 1'-0"





LEVEL	NO.	NAME	ROOM FINISH SCHEDULE												NOTES
			FLOOR		WALLS										
			FINISH	BASE	NORTH		EAST		SOUTH		WEST				
				MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH	MATERIAL	FINISH				
1ST FLOOR	1	VESTIBULE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	2	RECEPTION	CPT-1	WB-1	GWB	PT-1	GWB	PT-1/PT-4	GWB	PT-2	GWB	PT-1/PT-4	GWB	PT-1	SEE KEYNOTE 2/ID100
1ST FLOOR	3	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	4	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	5	HALL	CPT-1	WB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1/PT-5	GWB	PT-1	GWB	PT-1	SEE FINISH PLAN FOR DESIGNATED WALL COLORS
1ST FLOOR	6	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	7	OPEN OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-5	GWB	PT-1	GWB	PT-5	GWB	PT-5	-
1ST FLOOR	8	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	-	GWB	-	GWB	-	GWB	-	-
1ST FLOOR	9	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	10	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	11	MECH.	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	12	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	-	GWB	-	GWB	-	GWB	-	-
1ST FLOOR	13	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	-	GWB	-	GWB	-	GWB	-	-
1ST FLOOR	14	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	15	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	16	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	17	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	18	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	19	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	20	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	-	GWB	-	GWB	-	GWB	-	-
1ST FLOOR	21	COMMON SPACE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	22	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	-	GWB	-	GWB	-	GWB	-	-
1ST FLOOR	23	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	24	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	25	CONFERENCE	CT-1	RB-1	GWB	PT-1	GWB	PT-5	GWB	PT-1	GWB	PT-5	GWB	PT-5	-
1ST FLOOR	26	STORAGE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	27	FILE ROOM	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	SEE KEYNOTE 3/ID100 FOR VCT LOCATION - 24X24 CHECKERBOARD
1ST FLOOR	27A	COPY ROOM	VCT-1/VCT-2	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	28	BREAK ROOM	VCT-1/VCT-2	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	24X24 CHECKERBOARD
1ST FLOOR	29	HALL	CT-1/CPT-2	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	SEE FINISH PLAN FOR CPT-2 LOCATION. PROVIDE SCHLUTER METAL TRANSITION STRIP.
1ST FLOOR	30	CONFERENCE	CPT-1	WB-1	GWB	PT-2	GWB	PT-2/PT-5	GWB	PT-2	GWB	PT-2	GWB	PT-2	SEE FINISH PLAN FOR DESIGNATED WALL COLORS
1ST FLOOR	31	STORAGE	CPT-1	WB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	CONTRACTOR TO FIELD VERIFY WALL BASE IN STORAGE
1ST FLOOR	32	RR	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	33	RR	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	34	OPEN OFFICE/COMMON SPACE	CT-1/CPT-2	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	PROVIDE SCHLUTER METAL TRANSITION STRIP
1ST FLOOR	35	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	36	OFFICE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	37	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	38	OFFICE	CPT-1	RB-1	GWB	PT-1	GWB	PT-1/PT-5	GWB	PT-1	GWB	PT-1	GWB	PT-1	SEE FINISH PLAN FOR DESIGNATED WALL COLORS
1ST FLOOR	39	COMMON SPACE/OPEN OFFICE	CPT-1	RB-1	GWB	PT-1	GWB	PT-1/PT-5	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	40	OFFICE	CPT-1	RB-1	GWB	PT-2	GWB	PT-2	GWB	PT-3	GWB	PT-2	GWB	PT-2	-
1ST FLOOR	41	CONFERENCE	CPT-1	RB-1	GWB	PT-2	GWB	PT-2	GWB	PT-2	GWB	PT-2	GWB	PT-2	-
1ST FLOOR	42	OFFICE	CPT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	43	OFFICE	CPT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	44	OFFICE	CPT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	45	BREAK ROOM	CT-1	RB-1	GWB	PT-4	GWB	PT-4	GWB	PT-4	GWB	PT-4	GWB	PT-4	-
1ST FLOOR	46	RR	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	47	RR	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	48	CONFERENCE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-5	GWB	PT-5	GWB	PT-1	-
1ST FLOOR	49	JAN.	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	50	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	51	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	52	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	53	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	54	OPEN OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	55	VESTIBULE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	56	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	57	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	58	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	59	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	60	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	61	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	62	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	63	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	64	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	65	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	66	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	67	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	68	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	69	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	70	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	71	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	72	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	73	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	74	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	75	CONFERENCE	CT-1	RB-1	GWB	PT-5	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	76	DEVELOPMENT LIBRARY	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	77	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	78	OFFICE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-
1ST FLOOR	79	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	80	JAN.	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	81	STORAGE	-	-	-	-	-	-	-	-	-	-	-	-	-
1ST FLOOR	82	HALL	CT-1/CPT-2	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	PROVIDE SCHLUTER METAL TRANSITION STRIP
1ST FLOOR	83	LEASED SPACE	CT-1	RB-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	GWB	PT-1	-

FINISH ABBREVIATIONS:

CPT-1: BRAND: TANDUS
 STYLE: SOUTH BRANCH 03934
 COLOR: PINE GROVE 01863

CPT-2: BRAND: HERCULES
 STYLE: NOP
 COLOR: 11 WALNUT

CT-1: BRAND: TANDUS
 STYLE: TRIBUTARY 03937
 COLOR: PINE GROVE 01863

VCT-1: BRAND: ARMSTRONG
 COLOR: NOUGAT 57501

VCT-2: BRAND: ARMSTRONG
 COLOR: CINNAMON BROWN 51948

RB-1: BRAND: JOHNSONITE
 STYLE: RWDC-63
 COLOR: BURNT LUMBER

WB-1: EXISTING WOOD BASE TO BE REMOVED, REPAIRED, RE-STAINED AND RE-INSTALLED IN CURRENT LOCATIONS. NEW STAIN TO MATCH EXISTING & CHAIR RAIL IN CONFERENCE ROOM 30.

CONTRACTOR OPTION: REMOVE EXISTING WOOD BASE AND REPLACE WITH NEW STAINED WOOD BASE. STAIN TO BE APPROVED BY ARCHITECT.

PT-1: SW 6107 NOMADIC DESERT (ALL WALLS TO BE PAINTED THIS COLOR UNLESS OTHERWISE NOTED)

PT-2: SW 6108 LATTE
 PT-3: SW 6116 TATAMI TAN
 PT-4: SW 6164 SVELTE SAGE
 PT-5: SW 8235 FOGGY DAY

GENERAL NOTES FINISH PLAN:

A. REFER TO ARCHITECTURAL FLOOR PLANS.

B. PAINT THE FOLLOWING TO MATCH WALL ON WHICH THEY OCCUR: MISCELLANEOUS METALS, FIRE EXTINGUISHER CABINETS, CABINET UNIT HEATERS, ELECTRICAL PANELS, ACCESS PANELS LOCATED IN GYP BOARD CEILING.

C. OWNER'S STOCK OF INTERIOR FINISHES. PROVIDE EXTRA PRODUCT OF THE FOLLOWING FINISHES: RESILIENT FLOORING: 200 SQUARE FEET OF EACH TYPE AND COLOR OF VCT. 40 LINEAL FEET OF EACH TYPE AND COLOR OF RESILIENT BASE. CARPET: PERFORMANCE BROADLOOM (2 METER ROLL, GOOD); REMNANTS OF CARPET OVER 4 FEET IN MINIMUM DIRECTION. MODULAR TILE (19.89" x 69" EACH); REMNANTS OF WHOLE CARPET TILES. PAINT: 1 GALLON OF EACH COLOR.

D. AT CARPETED AREAS FLOORING CONTRACTOR TO PROVIDE RUBBER BASE. GENERAL CONTRACTOR TO PROVIDE NEW WOOD BASE OR REFINISH AND REINSTALL EXISTING WOOD BASE. SEE FINISH SCHEDULE & PLAN FOR LOCATIONS.

E. FLOORING CONTRACTOR TO PROVIDE TRANSITION STRIP BETWEEN THE FOLLOWING FLOOR FINISHES: CARPET (CPT-1) TO VINYL COMPOSITION TILE (VCT)

F. ALL INTERIOR FINISHES MUST BE INSTALLED BY A CERTIFIED INSTALLER/SUBCONTRACTOR PER MANUFACTURER'S INSTRUCTIONS. USE MANUFACTURER'S APPROVED ADHESIVES AND SEAM SEALERS.

G. ALL FLOORING TRANSITIONS OCCUR UNDER THE CENTER OF THE DOOR UNLESS OTHERWISE NOTED.

H. CHECK ALL OFFICES FOR HAIRLINE CRACKING AT EXTERIOR WALL & WINDOW. WHERE IT OCCURS FILL CRACK WITH SEALANT PRIOR TO PAINTING. SEAL CRACKS IN ALL ROOMS WHERE IT OCCURS.

I. FLOORING CONTRACTOR TO CAULK BOTTOM OF DOOR FRAMES AT ALL ROOMS WITH VCT

J. IN FILE ROOM 27, REMOVE CARPET AND REPLACE IN ENTIRE ROOM. ADJUST MOVEABLE SHELVING AS NECESSARY.

K. GENERAL CONTRACTOR TO REMOVE EXISTING RUBBER WALL BASE, WOOD WALL BASE (REFINISH AND REINSTALL OR REPLACE).

L. CARPET AND NEW RUBBER WALL BASE TO BE PROVIDED AND INSTALLED BY FLOORING CONTRACTOR.

PROJECT INFORMATION:

PROJECT NAME:
DPW - IDPR

OWNER:
DPW

5657 WARM SPRINGS AVE
 BOISE, ID 83716

PROJECT NUMBER:
 DPW 14-542

REVISIONS:

MARK	DATE	DESCRIPTION
1	3/21/14	ADDENDUM 01

PROJECT PHASE	CD'S
PROJECT NUMBER	DPW 14-542
PROJECT MANAGER	S. Cole
PROJECT ARCHITECT	J. Chaffield
DESIGN	S. Cole / J. Chaffield
DRAWN BY	C. CLAY

2. Include amounts of Change Orders and Construction Change Directives issued before last day of construction period covered by application.
- E. Transmittal: Submit one signed original copy of each Application for Payment to Architect by a method ensuring receipt within 24 hours.
1. Transmit one copy with a transmittal form listing attachments and recording appropriate information about application.
- F. Initial Application for Payment: Administrative actions and submittals that must precede or coincide with submittal of first Application for Payment include the following:
1. List of subcontractors.
 2. Schedule of values.
 3. Contractor's construction schedule (preliminary if not final).
 4. Submittal schedule (preliminary if not final).
 5. List of Contractor's staff assignments.
 6. Copies of building permits.
 7. Copies of authorizations and licenses from authorities having jurisdiction for performance of the Work.
 8. Initial progress report.
 9. Report of preconstruction conference.
 10. Certificates of insurance and insurance policies.
- G. Application for Payment at Substantial Completion: After Architect issues the Certificate of Substantial Completion, submit an Application for Payment showing 95 percent (addendum 01) completion for portion of the Work claimed as substantially complete.
1. Include documentation supporting claim that the Work is substantially complete and a statement showing an accounting of changes to the Contract Sum.
 2. This application shall reflect Certificates of Partial Substantial Completion issued previously for Owner occupancy of designated portions of the Work.
- H. Final Payment Application: After completing Project closeout requirements, submit final Application for Payment with releases and supporting documentation not previously submitted and accepted, including, but not limited, to the following:
1. Evidence of completion of Project closeout requirements.
 2. Insurance certificates for products and completed operations where required and proof that taxes, fees, and similar obligations were paid.
 3. Updated final statement, accounting for final changes to the Contract Sum.
 4. AIA Document G706-1994, "Contractor's Affidavit of Payment of Debts and Claims."
 5. AIA Document G706A-1994, "Contractor's Affidavit of Release of Liens."
 6. AIA Document G707-1994, "Consent of Surety to Final Payment."
 7. Evidence that claims have been settled.
 8. Final meter readings for utilities, a measured record of stored fuel, and similar data as of date of Substantial Completion or when Owner took possession of and assumed responsibility for corresponding elements of the Work.
 9. Final liquidated damages settlement statement.

10. Use attached Final Acceptance Letter as a guide (Addendum 01).

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01290

FINAL ACCEPTANCE LETTER

Date

State of Idaho
Division of Public Works
502 N. Fourth Street
Boise, Idaho 83702

RE: DPW Project No. _____

To the best of my knowledge, information, and belief, and on the basis of my observations and inspections, the Work has been completed in accordance with the terms and conditions of the Contract Documents. The entire balance, as shown on the attached Final Request for Payment, is due and payable.

SIGNATURE

TITLE

Check Items That Have Been Completed:

- Contractor's Final Pay Request Form is attached.
 - Public Works Contract Tax Release from the Idaho Tax Commission is attached.
 - Release of Claims form is attached.
 - Consent of Surety to Final Payment is attached (AIA G707, 1994 ed.).
 - Contractor's Affidavit of Payment of Debts and Claims Form is attached (AIA G706, 1994 ed.)
 - All Punch List items are complete and accepted.
-
- NA Project Finalization and Start-Up Form is attached.
 - NA All Warranties, Guarantees, etc. have been received, approved and are attached.
 - NA Operating Manual, Parts List, Lists of Products, Maintenance Manuals, Operating Tools and Devices, Maintenance Materials, Extra Parts, etc. as required under the contract, have been accomplished.
 - NA As-Built Drawings have been received, reviewed, approved and submitted to the Owner.

2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
 3. Make adequate provisions to accommodate items scheduled for later installation.
 4. Develop and issue project schedule, including carpet activities under separate contract (coordinate with flooring contractor), and coordinate all work with Owner and Flooring contractor (addendum 01).
- B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.
1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.
- C. Administrative Procedures: Coordinate scheduling and timing of required administrative procedures with other construction activities and activities of other contractors to avoid conflicts and to ensure orderly progress of the Work. Such administrative activities include, but are not limited to, the following:
1. Preparation of Contractor's construction schedule.
 2. Preparation of the schedule of values.
 3. Installation and removal of temporary facilities and controls.
 4. Delivery and processing of submittals.
 5. Progress meetings.
 6. Pre-installation conferences.
 7. Project closeout activities.
 8. Startup and adjustment of systems.

1.5 COORDINATION DRAWINGS

- A. Coordination Drawings, General: Prepare coordination drawings according to requirements in individual Sections, where installation is not completely shown on Shop Drawings, where limited space availability necessitates coordination, or if coordination is required to facilitate integration of products and materials fabricated or installed by more than one entity.
1. Content: Project-specific information, drawn accurately to a scale large enough to indicate and resolve conflicts. Do not base coordination drawings on standard printed data. Include the following information, as applicable:
 - a. Indicate functional and spatial relationships of components of architectural, and electrical systems.
 - b. Indicate dimensions shown on the Drawings. Specifically note dimensions that appear to be in conflict with submitted equipment and minimum clearance requirements. Provide alternate sketches to Architect indicating proposed resolution of such conflicts. Minor dimension changes and difficult installations will not be considered changes to the Contract.
- B. Coordination Drawing Organization: Organize coordination drawings as follows:

- c. Requests for coordination information already indicated in the Contract Documents.
 - d. Requests for adjustments in the Contract Time or the Contract Sum.
 - e. Requests for interpretation of Architect's actions on submittals.
 - f. Incomplete RFIs or inaccurately prepared RFIs.
 2. Architect's action may include a request for additional information, in which case Architect's time for response will date from time of receipt of additional information.
 3. Architect's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 01250 "Contract Modification Procedures."
 - a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Architect in writing within 10 Insert number days of receipt of the RFI response.
 - E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Software log with not less than the following:
 1. Project name.
 2. Name and address of Contractor.
 3. Name and address of Architect
 4. RFI number including RFIs that were dropped and not submitted.
 5. RFI description.
 6. Date the RFI was submitted.
 7. Date Architect's response was received.
 - F. On receipt of Architect's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Architect within 3 days if Contractor disagrees with response.
 1. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
 2. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.
- 1.7 PROJECT MEETINGS
- A. General: Architect will schedule and conduct meetings and conferences at Project site unless otherwise indicated.
 1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Architect of scheduled meeting dates and times.
 2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
 3. Minutes: **Design Professional shall record and distribute meeting minutes (Addendum 01).**

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL

- A. Locate facilities where they will serve Project adequately and result in minimum interference with performance of the Work. Relocate and modify facilities as required by progress of the Work.
- B. Provide each facility ready for use when needed to avoid delay. Do not remove until facilities are no longer needed or are replaced by authorized use of completed permanent facilities.

3.2 TEMPORARY UTILITY INSTALLATION

- A. General: Install temporary service or connect to existing service.
 - 1. Arrange with utility company, Owner, and existing users for time when service can be interrupted, if necessary, to make connections for temporary services.
- B. Sewers and Drainage: Provide temporary utilities to remove effluent lawfully.
- C. Water Service: No water service
- D. Sanitary Facilities: **On-site restroom facility use permitted (Addendum 01).**
- E. Heating and Cooling: Provide temporary heating and cooling required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of low temperatures or high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed.
- F. Ventilation and Humidity Control: Provide temporary ventilation required by construction activities for curing or drying of completed installations or for protecting installed construction from adverse effects of high humidity. Select equipment that will not have a harmful effect on completed installations or elements being installed. Coordinate ventilation requirements to produce ambient condition required and minimize energy consumption.
- G. Electric Power Service: Connect to Owner's existing electric power service. Maintain equipment in a condition acceptable to Owner.

3.3 SECURITY AND PROTECTION FACILITIES INSTALLATION

- A. Protection of Existing Facilities: Protect existing vegetation, equipment, structures, utilities, and other improvements at Project site and on adjacent properties, except those indicated to be removed or altered. Repair damage to existing facilities.