



State of Idaho  
 DIVISION OF PUBLIC WORKS  
**CIVIL ENGINEER / SURVEYOR**  
**REQUEST FOR PAYMENT**  
**SUBMIT ONE ORIGINAL**

DPW PROJECT #

CODE	AMOUNT
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AE  
SS  
AR

DPW USE ONLY

Project Name/Location:

Date

Engineer / Surveyor Name/Address:

Request No. For Period FROM: TO:

<b>BASIC SERVICES</b>	AGREEMENT AMOUNT (2)	% COMP (3)	AMOUNT OF SERVICE COMPLETE (4)	PREVIOUS PAYMENTS (5)	DUE THIS APPLICATION (6)
<b>DESCRIPTION OF ITEM</b>					
Schematic Design		%			
Design Development		%			
Construction Documents		%			
Bidding		%			
Construction Administration		%			
Closeout		%			
<b>A. BASIC SERVICES TOTALS</b>		%			
<b>SURVEYOR SERVICES</b>	<b>AMOUNT AUTHORIZED (2)</b>	<b>% COMP (3)</b>	<b>AMOUNT OF SERVICE COMPLETE (4)</b>	<b>PREVIOUS PAYMENTS (5)</b>	<b>DUE THIS APPLICATION (6)</b>
<b>DESCRIPTION OF ITEM</b>					
		%			
<b>B. SURVEYOR SERVICES TOTALS</b>		%			
<b>REIMBURSABLE EXPENSES</b>	<b>AGREEMENT AMOUNT (2)</b>		<b>AMOUNT OF SERVICE COMPLETE (4)</b>	<b>PREVIOUS PAYMENTS (5)</b>	<b>DUE THIS APPLICATION (6)</b>
<b>DESCRIPTION OF ITEM</b>					
Travel by air/car rental/parking at cost					
Meals at cost not to exceed					
Mileage					
Lodging at cost not to exceed					
Reproductions/Postage					
<b>C. REIMBURSABLE TOTALS</b>					
<b>D. BASIC + REIMBURSABLE TOTALS</b>					

**ANALYSIS OF WORK PERFORMED**

Amount of Basic Services completed to date (line A4).....

Amount of Surveyor Services completed to date (line B4).....

Amount of Reimbursable Expenses to date (line C4).....

Total amount of work performed to date (line D4).....

Less: Amount of previous payments (line D5).....

**BALANCE DUE THIS APPLICATION (line D4 minus line D5).....**

**CERTIFICATION OF CIVIL ENGINEER / SURVEYOR**

**I certify that the foregoing is just and correct and the amount claimed is legally due after showing all just credits.**

Requested by Civil Engineer / Surveyor	Date
Recommended by DPW Project Manager	Date
Approved by Senior Project Manager	Date